

Purchase College Project #SU-072512
Design Services for Campus-wide Wayfinding Signage Program

Bidder's Questions & Answers

- Q1. Are there any specifications of the job available? Or a complete bid package? What I was able to download was a request for qualifications.
- A1. The request for qualifications has a section which includes the scope of work, which outlines what we are expecting as far as design services. That's it.**
- Q2. Does this scope of work include exterior and interior wayfinding and signage?
- A2. Yes. Please refer to the Scope of Work section.**
- Q3. The link in section M. Vendor Responsibility does not work. Can you send this form?
- A3. We will update the link. However, please note that the Vendor Responsibility Questionnaire is only required of the awarded firm.**
- Q4. Can we amalgamate the MBE and WBE requirements to give the work to one MBE firm? We can envision a more meaningful role for one particular firm on the project.
- A4. Yes.**
- Q5. I am inquiring to see if there are any geographic limitations or distance issues related to the RFQ that would eliminate us. We do work regionally and nationally and are located 150 miles south in Wilmington, Delaware.
- A5. No. However, we will expect your firm's delivery of services and availability are not affected by geographic limitations or distance issues.**
- Q6. I wanted to know if project description on page 10 of Request for qualifications has to be part of the proposal? I hope this question is clear.
- A6. I'm not sure if you are asking if you need to provide solutions to what is described under "Project Description" of the RFQ or simply include this section of the RFQ in your proposal.**
- What I would recommend is you provide a written response indicating that you really understand what we are trying to achieve, maybe offer some recommendations or insights that may help distinguish your firm from the others that will respond. What I wouldn't do is simply attach our RFQ to you proposal. Other firms have done this in the past and all it really tells us is that you have a copy of our RFQ, either didn't want to spend too much time in a response, or wanted to make the proposal look thicker.**
- I tell everyone to take the approach that this is the time to distinguish your firm from the others.**
- Q7. Was the pre-bid, walk thru mandatory?
- A7. The Pre-Bid meeting and walk-thru was not mandatory.**
- Q8. Do we need to submit pricing as part of our response to this RFQ?
- A8. No. We are only looking at qualifications. Once the best qualified firm is selected, we'll then look into soliciting pricing from that firm.**