

Student Financial Services

Our Hours Today:
9am-5pm

Refund Policy

[FALL](#)[SPRING](#)[NONCREDIT](#)[WINTER](#)[SUMMER](#)

PRIOR SEMESTER REFUND POLICIES

Student Responsibilities

You the student, are responsible for knowing what courses you are registered for courses, paying your billing on time, understanding the refund policy and follow the correct procedures to withdraw from courses.

This refund policy applies to all students regardless of the reason for withdrawal (personal, medical, academic, official withdrawal). Students who, for disciplinary reasons, are dismissed (suspended or expelled) from the college or removed from campus housing, are not entitled to a refund at any time.

Start of classes

Contact Us

In Person Hours

Mon–Fri: 9am–4pm
Student Services Building, 1st floor

Reach Us By

- **Phone:** [\(914\) 251-6080](tel:(914)251-6080)
- **Fax:** (914) 251-6356
Fax: (914) 251-6099
- **Email:** sfs@purchase.edu

Mailing Address

Student Financial Services
735 Anderson Hill Road
Purchase, NY 10577

English

Start of classes

Purchase College

The first day of new classes as scheduled by the college shall be deemed to be the first day that classes are offered, as determined by the **academic calendar**.

Students who enroll for courses after the semester start date or start attending courses after the semester start date and then withdraw from courses are still responsible for paying tuition and fees in accordance with the tuition and fee liability schedule. The exception is for withdrawals from courses that are defined by the Office of the Registrar as late-start courses.

Please be sure to include your Purchase ID (PID) number when writing to our office.

Secure Document Upload

Leaves or Withdrawals and Federal financial aid

Leaves or withdrawals

Please contact the Office of the Registrar to apply for a voluntary withdrawal or leave of absence. Students who, for disciplinary reasons, are dismissed from the college or removed from campus housing, are not entitled to a refund at any time. More information about the registrar's withdrawal and leaves policies is **available here**.

Students who take a medical leave of absence, personal leave of absence, or withdraw from Purchase College after the start of the semester will be entitled to earn a portion of their financial aid funds after a federal Title IV recalculation. This is a federally mandated policy that may require Purchase College to return federal financial aid funding detailed below.

Federal Financial aid

Federal law requires aid recipients to "earn" most of the aid they receive by staying enrolled in college at least half time. Students who withdraw prior to completing 60 percent of the semester for which they received federal student aid may be

English

required to return some of the aid they were awarded. The law assumes that the student used the Title IV student aid (e.g., Subsidized and Unsubsidized Stafford Loans, Parent PLUS Loan or Perkins Loan) to pay their institutional charges - tuition, fees, residence hall room and board (meal plan), and other institutional charges. Thus, if the student withdraws prior to completing 60 percent of the semester for which they were awarded aid, the unearned portion of the aid must be returned to the federal government. Please review the [Title IV Return of Funds webpage, here](#).

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Late fees are non- refundable

- Late payment fees
- Late registration (add/drop) fees
- Payment plan enrollment and late fees

Fall 2024

Last day to drop without liability: September 2nd, 2024

The last day to drop without liability is September 2nd, 2024. If you reduce your number of credits below the full-time level of 12 credits or completely withdraw from the college after this date, you will be responsible for paying tuition and fees according to the schedules below.

English

During 0% liability, refunds will be processed and charges removed for tuition and fees. After 0% liability, tuition and fees will be prorated according to the schedules

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THE STATE UNIVERSITY OF NEW YORK

Please click on the Housing link for room liability dates and Meal Plan for board liability dates.

Deposits

Deposit Type	Refundable Until
Admissions	June 1, 2024
Housing	June 1, 2024

After these dates the Admissions/Enrollment and Housing Deposits will be forfeited.

Students who are academically dismissed from the college are eligible for a refund of their housing deposit placed for the upcoming academic year.

Tuition and Fees

Full semester

Period of Enrollment
Purchase College
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Period of Enrollment	Tuition and Fees Refund	Tuition and Fee Liability
Aug. 26–Sept. 2	100%	0%
Sept. 3 – Sept. 6	70%	30%
Sept. 7 – Sept. 13	50%	50%
Sept. 14 – Sept. 20	30%	70%
On or after Sept. 21	0%	100%

Short Term

Period of Enrollment	Tuition and Fees Refund	Tuition and Fee Liability
Oct. 14 - Oct. 18	100%	0%
Oct. 19 - Oct. 25	70%	30%
Oct. 26 - Nov. 1	50%	50%
Nov. 2 - Nov. 8	30%	70%

English

Period of Enrollment
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Tuition and Fees Refund

Tuition and Fee Liability

On or after Nov. 9	0%	100%
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Meal Plan

If a meal plan is cancelled by the quarter-point of the semester, September 20th, 2024, for the Fall 2024 semester, a 50% refund will be issued. No refund (0%) will be issued after the quarter-point of the semester.

The last day to change your meal plan for Fall 2024: 9/4/2024 (4pm)

Period of Enrollment	Refund
Before Aug. 25	100%
Aug. 26 – Sept. 20	50%
On or after Sept. 21	0%

Housing Purchase College

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If a student cancels their room plan after they have moved in but before the quarter-point of the semester, September 20th, 2024, a 50% refund will be issued. No refund (0%) will be issued after the quarter-point of the semester.

Please review the **Residence License Agreement**. Residents are responsible for all information outlines in this document. Visit the **Living on Campus web page** for more information on housing.

Period of Enrollment	Refund
Before Aug. 25 (if the student has not moved in)	100%
Aug. 26 – Sept. 20	50%
On or after Sept. 21	0%

Spring 2025

Last day to drop without liability: January 28th, 2025

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The last day to drop without liability is January 28th, 2025. If you reduce your number of credits below the full-time level of 12 credits or completely withdraw from the college after this date, you will be responsible for paying tuition and fees according to the schedules below.

During 0% liability, refunds will be processed and charges removed for tuition and fees. After 0% liability, tuition and fees will be prorated according to the schedules below.

Please click on the Housing link for room liability dates and Meal Plan for board liability dates.

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Tuition and Fees

Full semester classes

Period of Enrollment	Tuition and Fees Refund	Tuition and Fee Liability
Jan. 22 - 28	100%	0%
Jan. 29 - Feb 4	70%	30%
Feb. 5 - Feb. 11	50%	50%
Feb. 12 - Feb. 18	30%	70%

English

Period of Enrollment
Purchase College
 STATE UNIVERSITY OF NEW YORK

**Tuition and Fees
 Refund**

**Tuition and Fee
 Liability**

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On or after Feb. 19	0%	100%
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Short Term classes

Period of Enrollment	Tuition and Fees Refund	Tuition and Fees Liability
Mar. 17 - Mar. 21	100%	0%
Mar. 22 - Mar. 28	70%	30%
Mar. 29 - Apr. 4	50%	50%
Apr. 5 - Apr. 11	30%	70%
On or after Apr. 12	0%	100%

Meal Plan

If a meal plan is cancelled by the quarter-point of the semester, February 18th, 2025, for the Spring 2025 semester, a 50% refund will be issued. No refund (0%)

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will be issued after the quarter-point of the semester.

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The last day to change your meal plan for Spring 2025: January 29th, 2025

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Period of Enrollment	Refund
Before Jan. 21	100%
Jan. 22 – Feb. 18	50%
On or after Feb. 19	0%

Housing

If a student cancels their room plan after they have moved in but before the quarter-point of the semester, February 18th, 2025, for the Spring semester, a 50% refund will be issued. No refund (0%) will be issued after the quarter-point of the semester.

Please review the **Residence License Agreement**. Residents are responsible for all information outlines in this document. Visit the **Living on Campus web page** for more information on housing.

Period of Enrollment Purchase College

STATE UNIVERSITY OF NEW YORK

Refund

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Before Jan. 21 (if the student has not moved in)	100%
Jan. 22 – Feb. 18	50%
On or after Feb. 19	0%

Deposits

Deposit Type	Refundable Until
Admissions	January 1, 2025
Housing	January 1, 2025

After these dates the Admissions/Enrollment and Housing Deposits will be forfeited.

Students who are academically dismissed from the college are eligible for a refund of their housing deposit placed for the upcoming academic year.

English

Winter 2025 Session Credit Courses Purchase College

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For Add/Drop or Withdrawal Forms Received	Tuition and Fees Refund	Tuition and Fees Liability	
On and Before Dec. 20	100%	0%	
Dec. 21 - Dec.26	35%	65%	
Dec.27 - Jan. 17	0%	100%	

- ***A full refund will be issued if the College Cancels a course due to insufficient enrollment***

Non-Credit Tuition Refund Schedule (including courses with noncredit options)

- Excluding the nonrefundable \$25 noncredit registration fee (per student)
- If this falls on a weekend, written notice must be received by the close of business on the previous Friday.
- Refer to these program sites for separate information on nonrefundable tuition deposits and refund schedules:

Summer Youth & Precollege Programs: How to Register and **Refund Policy and Schedule** and **Continuing Education Refund Policy**

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7 calendar days** before the 1st class session	100%*
6 or fewer calendar days** before 1st class session	50%*
During or after the 1st class session	0%

Summer 2024 Credit Courses

Session I: June 3 - June 28

For Add/Drop or Withdrawal Forms Received	Tuition and Fees Refund	Tuition and fees Liability
March 3 - June 4 (last day to add/drop)	100%	0%

June 5 - June 7
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On or After June 8

35%

0%

65%

100%

26**Session II: June 3 - July 29**

For Add/Drop or Withdrawal Forms Received	Tuition and Fees Refund	Tuition and fees Liability
March 3 - June 5 (last day to add/drop)	100%	0%
June 6 - June 11	35%	65%
On or After June 12	0%	100%

Session III: July 8 - August 2

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**For Add/Drop or
 Withdrawal
 Forms Received**

**Tuition and Fees
 Refund**

**Tuition and fees
 Liability**

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March 4 -July 9 (last day to add/drop)	100%	0%
July 10 - July 12	35%	65%
On or After July 13	0%	100%

- ***A full refund will be issued if the College Cancels a course due to insufficient enrollment***

Previous Semester's Refund Policies

Policies from previous years available upon request.

- **2023-2024 Withdrawal and Refund Policy**

INFORMATION FOR:

NEED ASSISTANCE?

English

Parents and Families

Alumni

Lifelong Learners

Visiting Students

OTHER RESOURCES:

Email Login

Editor Login

Your Right to Know

Information Privacy

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Accessibility

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Offices and Services

NYS University Police

Foundation and Support

Library

News

Youth and Precollege

Adult Noncredit Programs



735 Anderson Hill Road
Purchase, NY 10577, USA