



**Purchase College**

STATE UNIVERSITY OF NEW YORK

# Purchase Alumni Mentor Network

*provided by  
The Career Development Center  
&  
The Office of Alumni Engagement*

## ***Mentee User Guide***

# Why Join?

## EFFORTLESSLY MENTORING PLATFORM

Get on demand career help from trusted Purchase College staff, alumni and Broadview mentors that have firsthand experience.

Access personal coaching from professionals who've worked at top companies across different industries available for career conversations, portfolio reviews, interviewing tips and many more topics more to help you succeed during and after graduation!



# Register as a Mentee

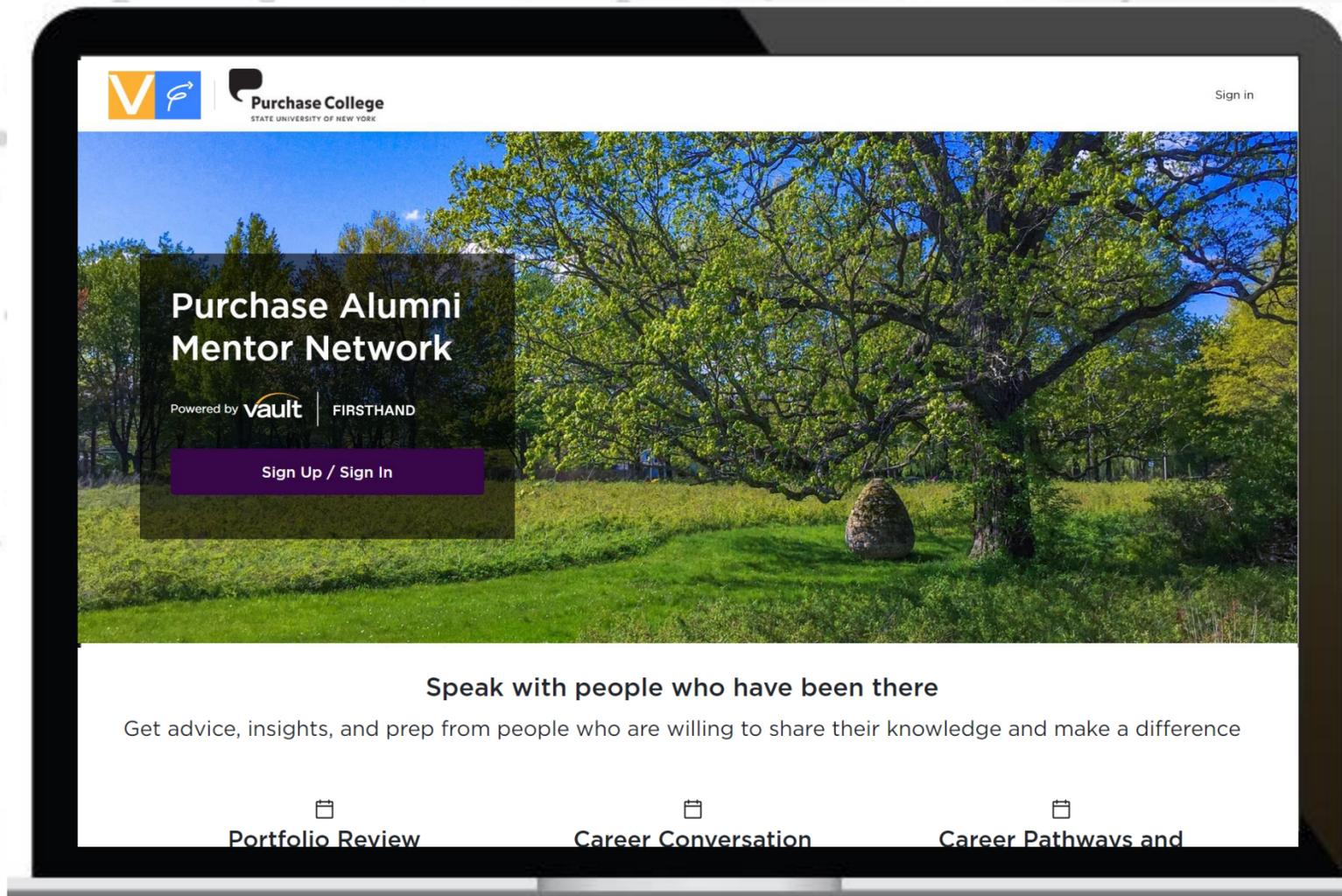


**Step 1:** Visit [purchase.firsthand.co](https://purchase.firsthand.co), click 'Sign Up / Sign In' and create your profile.

**Step 2:** Sign up with email or our LinkedIn plug in and verify your new account!

**Step 3:** View suggested mentor matches and request a consultation or view all mentors.

# Find the Right Mentor



## Browse Mentor Profiles

Find someone you're interested in talking to. Filter mentors by function, industry, employer, type of consultation, location, field of study, language and more.

## Learn About Mentors

Once you've found a mentor, click on their profile to learn more about them and book a consultation. Easily send off templated messages to connect.



## Perseus the Panther

Mascot at Alumni Engagement - SUNY Purchase

📍 Harrison, NY  
Current Location

💬 0  
Consultations

🕒 N/A  
Avg. Response Time

★ 0  
Reviews

### Reach out to me for:

- ✓ Portfolio reviews
- ✓ Doctoral Program Guidance

### Work Experience:

🏢 Mascot  
Alumni Engagement - SUNY Purchase  
May, 1971 - Present • 53 years, 4 months  
Harrison, NY

Company logos via ClearBit.

### Education:

🎓 Bachelor of Arts, Sports Marketing  
Purchase College  
Class of 1971

### I speak:

- ✓ English

### MESSAGE PERSEUS

### Book a consultation

Choose a topic:

Portfolio Review (30 min)

Book from my available times:

<	SUN SEP 8	MON SEP 9	TUE SEP 10	>
—		9:00 AM	9:00 AM	
—		9:30 AM	9:30 AM	
—		10:00 AM	10:00 AM	
—		10:30 AM	10:30 AM	

NONE OF THESE TIMES WORK FOR ME

All times in the New York (EDT) timezone

# Book Your Consultation

Select a time to connect with a mentor under “Book a Consultation”

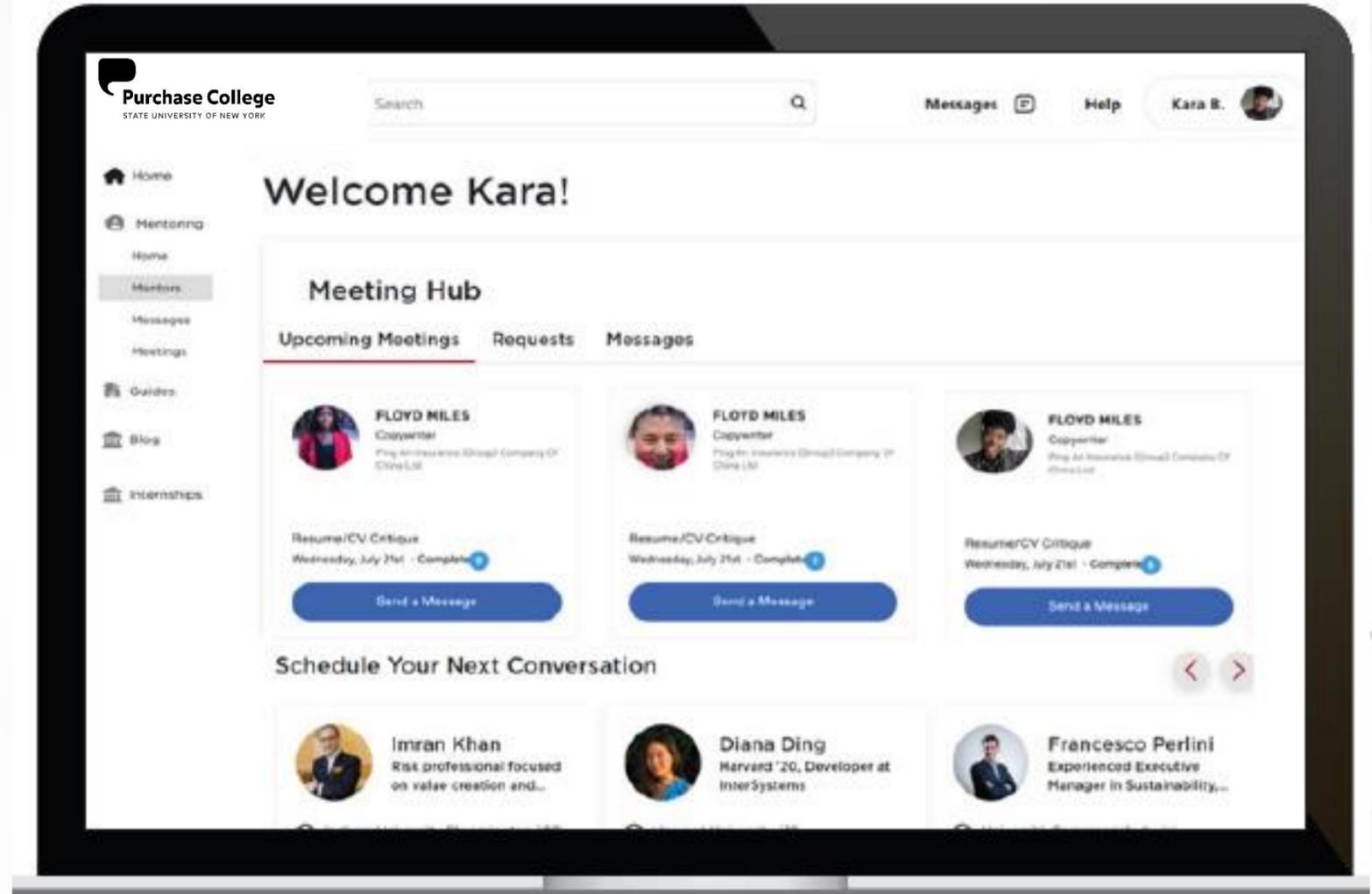
Suggest three meeting times and write a message introducing yourself and outlining what you’d like to get out of the consultation.

Submit your request and wait for the mentor to accept on of your suggested times.

# Connect With Mentor

## CULTIVATE AUTHENTIC CONNECTIONS

- Your 'Meeting Hub' on the homepage allows you to message your mentor and upload files in preparation for your session.
- Use the provide web link provided to connect with your mentor at the schedule time.
- Provide feedback on your consultation once completed.



# FAQ

## **How do I know if the mentor I select is right for me?**

Before requesting a meeting, mentees can review the mentor's profile online, including any available feedback from other mentees. You can also view a mentor's current title, work experience, academic background and, when available, general schedule.

## **Will the mentor be able to see my phone number or email address?**

No, your phone number and email address are never shared with the mentor as all communication is routed through your consultation homepage.

# Tips for a Successful Meeting

## Before your consultation:

- Write an introductory message and upload any documentation that will be relevant to your call (e.g. *resume, cover letter, job description, etc.*)
- Respect the mentor's time commitment by planning and preparing topics of discussion. Prepare specific, intelligent, and productive questions that can guide your discussion.

## During your consultation:

- Be prepared to briefly introduce yourself professionally.
- Prior to your session think about your purpose for talking with a particular mentor. Would you like to learn more about the invention, patent filing, research etc.?
- Remember to keep the conversation professional. Do not ask personal questions or ask a mentor directly for job placement or internship assistance.
- Strive to be a receptive and active listener

## After your consultation:

- Show appreciation for the time and assistance given by the mentor by sending a follow up thank-you message. Note that unless the mentor provides his/her contact information during the call, you must do this within 24 hours of the consultation, while your consultation homepage is still active

# Sign Up Today!

## WANT MORE INFORMATION?

You can reach out to  
[career.development@purchase.edu](mailto:career.development@purchase.edu)  
and [support@firsthand.co](mailto:support@firsthand.co)  
for any questions or concerns.



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