

# 2024-2025 Chancellor’s Awards for Excellence

Award	Description	Eligibility	Application Requirements	Submit To/Due Date
<b>Adjunct Teaching</b>	<p>The Chancellor’s Award for Excellence in Adjunct Teaching recognizes consistently superior teaching at the graduate, undergraduate, or professional level in keeping with the State University’s commitment to providing its students with instruction of the highest quality.</p> <p><b>Teaching Techniques and Representative Materials:</b> There must be positive evidence that the candidate performs superbly in educational environments. The nominee must maintain instructional policies that adapt readily to student needs, interests and problems. Mastery of teaching techniques must be demonstrated and substantiated. Candidates’ evaluations of students’ work must be strongly supported by evidence. When available, student evaluations (in the form of student questionnaires administered and compiled by persons other than the nominee) may provide a clear idea of the nominee’s effectiveness in teaching. Additional consideration, as appropriate, may be given to:</p> <ol style="list-style-type: none"> <li>1. Outstanding support for the intellectual growth of individual students;</li> <li>2. Demonstrated use of relevant contemporary data from their discipline(s) in their teaching.</li> <li>3. Evidence may be scholarly and/or widely recognized experience in the field;</li> <li>4. Number of students per course; and different teaching techniques employed.</li> </ol>	<ol style="list-style-type: none"> <li>1. Nominees must be Adjunct Faculty as generally defined by the specific SUNY institution. Individuals serving in full-time professional or academic positions at a SUNY institution are not eligible for this award;</li> <li>2. Nominees must have taught, over the proceeding five years, a total of courses equivalent to one-half of a three-year full-time teaching load in the appropriate department;</li> <li>3. Nominees may also serve in adjunct roles at other educational institutions; and</li> </ol> <p>Nominees must be employed by the nominating campus at the time of the nomination.</p>	<p>Nominations should include:</p> <ol style="list-style-type: none"> <li>1. A letter of nomination.</li> <li>2. A copy of the nominee’s most recent curriculum vitae.</li> <li>3. Additional supporting documentation, including letters of support.</li> </ol> <p>Substantiation for Chancellor’s Award for Excellence in Adjunct Teaching: Substantiation that the Nominee has taught, over the proceeding five years, a total of courses equivalent to one-half of a three-year full-time teaching load in the appropriate department.</p>	<p><b>Due Date:</b> 11/12/2024</p> <p><b>Submit nominating Information to:</b> Sarah Warren (Chair, Professional Standards and Award Committee)</p> <p><a href="mailto:Sarah.warren@purchase.edu">Sarah.warren@purchase.edu</a></p>
<b>Faculty Service</b>	<p>The Chancellor’s Award for Excellence in Faculty Service recognizes the consistently superior service contributions of full-time teaching faculty. This service must be sustained over multiple years and may occur in a variety of venues.</p> <p><b>Selection Criteria</b> To be nominated, a faculty member must demonstrate consistently superior service. Eligible service contributions may occur in a variety of areas including service to the campus, the State University, the local community, or contributions at the regional, state-wide, national or international levels. Eligible activities may encompass a combination of service contributions to discipline or disciplinary and professional organizations and societies, and to leadership in local or system-wide faculty governance.</p> <p>The nature of the service must exceed the work generally considered to be part of a candidate’s basic professional obligation</p>	<p><b>Academic Background:</b> Candidates must regularly carry a full-time teaching load as defined by the campus for full-time teaching, as defined by individual campuses. Teachers of studio courses or other specialized courses in which credit hours are normally low are to be considered in terms of the full-time load normally expected for the discipline.</p> <p><b>The significance of having the campus define “full-time” teaching is particularly relevant in the case of department chairs. The nomination portfolio should clearly indicate that the Department Chair is carrying a campus-defined full-time teaching load as defined for department chairs.</b></p> <p>Please remember that department chairs are always considered faculty first. Except for department chairs, teaching requirements for faculty must constitute more than</p>	<p><b>Summary Presentation</b> – The Summary Presentation provides the rationale for the campus’s nomination of a candidate and sets forth candidate merit for selection. It should reflect the committee’s objectivity and impartiality in coming to its decision in what is generally a highly competitive campus process. It is limited to five pages, excluding the cover page.</p> <p>It must address how the candidate excels in each criterion for selection for the award to which the candidate is nominated (e.g., if there are three selection criteria, then candidate’s performance in each must be described) as well as the candidate’s most outstanding qualifications and major achievements. The</p>	<p><b>Due Date:</b> 2/18/2025</p> <p><b>Submit nominating Information to:</b> Sarah Warren (Chair, Professional Standards and Award Committee)</p> <p><a href="mailto:Sarah.warren@purchase.edu">Sarah.warren@purchase.edu</a></p>

## 2024-2025 Chancellor’s Awards for Excellence

	<p>(professional committees, etc.) and must include service that exceeds that for which faculty are normally compensated. There must be positive evidence of outstanding achievement and skill in providing leadership, outreach, or other university and/or community service or extraordinary service and leadership in the nominee’s professional organizations.</p> <p>The scope of the service must extend over multiple years, must be geared toward effecting positive change and must involve the generous giving of personal time in service to areas previously described. Candidates for this award must be full-time teaching/instructional faculty as defined by the campus who meet, and preferably exceed the selection criteria, and who also demonstrate initiative and creativity in exceeding these standards. We realize that faculty are allowed credit release time when acquiring faculty service administrative duties.</p>	<p>50 percent of the position’s responsibility. Otherwise, the individual should be considered for the Excellence in Professional Service Award. It is the intent that the Professional Service category be reserved for staff.</p> <p><b>Length of Service:</b> Nominees must have completed three academic years of full-time appointment within the previous five years (years do not need to be consecutive) at the nominating campus prior to the year of nomination.</p> <p><b>Academic Rank:</b> Nominees for the award may hold any full-time academic and qualified academic rank as defined in SUNY Board of Trustees policies as defined in Article II (please see SUNY Board of Trustees Policies ): professor, associate professor, assistant professor, instructor or assistant instructor, clinical professor, and full-time non-tenure track faculty including the title Lecturer are eligible for nomination. Please note the State University of New York Policies of the Board of Trustees – January 2022 – Article II – §1 (Terms).</p>	<p>quality of the evidence provided is critical to recommendation. Although excerpts from the recommendations can and should be included, the Summary Presentation must be more than a testimonial. There must be specific, concrete examples of how the nominee fulfills each criterion.</p> <p>Summary Presentations should not be written by the nominee (or in first person) because this undermines the impartiality and objectivity required of the nomination process.</p> <p><b>Current Curriculum Vita (CV)</b> – An up-to-date and moderately detailed CV containing information on the nominee’s career must be included in the nomination portfolio. Specific data must include the date of appointment to the SUNY system, highest rank attained and date of appointment to that rank. It should also include areas of specialization, research activities, professional and scholarly publications, honors, and campus and State University service.</p>	
<p style="text-align: center;"><b>Librarianship</b></p>	<p>The Chancellor’s Award for Excellence in Librarianship recognizes consistently superior professional achievement in the field of librarianship.</p> <p><b>Selection Criteria</b> Nominees for the award must have demonstrated extraordinary performance in at least one of the following areas:</p> <p><b>Skill in Librarianship:</b> There must be positive evidence that the candidate performs superbly in fulfilling librarianship duties, including teaching related to librarianship.</p> <p><b>Service to the University and to the Profession:</b> There must be evidence that the candidate is flexible and adapts readily to the needs of constituents served. Eligible service areas include contributions to the library, the campus, the State University, the community and to the profession.</p> <p><b>Scholarship and Continuing Professional Growth:</b> The candidate must keep abreast of developments in the field and use relevant contemporary data in relation to that person’s work situation. Evidence in this category should include references to publications,</p>	<p><b>Academic Background:</b> Candidates must hold full-time appointment as a faculty librarian and must possess an ALA-Accredited Master of Library Science (MLS), a Master’s degree (e.g., MIS), or equivalent (e.g., MLIS).</p> <p><b>Length of Service:</b> Nominees must have completed three academic years of full-time appointment within the previous five years (years do not need to be consecutive) at the nominating campus prior to the year of nomination.</p> <p><b>Academic Rank:</b> Candidates may hold any academic rank as defined in the SUNY Board of Trustees policies: librarian, associate librarian, senior assistant librarian and assistant librarian. Please note the State University of New York Policies of the Board of Trustees – January 2022 – Article II – §1 (Terms).</p> <p><b>Restrictions:</b> Individuals serving as head of the campus library – or of all the libraries for institutions with multiple libraries – are ineligible for nomination. However, the head of the library may be eligible for the Excellence in Professional Service Award if this individual satisfies the other selection and eligibility criteria for that award.</p>	<p style="text-align: center;"><i>Please see information listed for Excellence in Faculty Service Award</i></p>	<p style="text-align: center;"><b>Due Date:</b> 2/18/2025</p> <p style="text-align: center;"><b>Submit nominating Information to:</b> Sarah Warren (Chair, Professional Standards and Award Committee)</p> <p style="text-align: center;"><a href="mailto:Sarah.warren@purchase.edu">Sarah.warren@purchase.edu</a></p>

## 2024-2025 Chancellor’s Awards for Excellence

	<p>membership and work in professional organizations, participation at meetings, seminars, etc.</p>			
<p><b>Professional Service</b></p>	<p>The Chancellor’s Award for Excellence in Professional Service recognizes consistently superior professional achievement within and beyond the position.</p> <p><b>Selection Criteria</b>          Nominees for the award must be individuals who have repeatedly sought improvement of themselves, their campuses and ultimately the State University and, in doing so, have transcended the normal definitions of excellence. At all position levels, nominees shall be those individuals who can serve as professional role models for a University system in the pursuit of excellence.</p> <p>The following criteria shall be used in selecting persons for nomination of this award:</p> <ul style="list-style-type: none"> <li>– <b>Within the Position Description:</b> The candidate must perform superbly in fulfilling the job description for the position(s) held; and</li> <li>– <b>Beyond the Position Description:</b> The candidate should also demonstrate excellence in professional activities beyond the parameters of the job description. The ideal candidate will satisfy the standards in a creative and innovative fashion while demonstrating flexibility and adapt- ability to institutional needs. Consideration should be given to capabilities and accomplishments in the areas of leadership, decision-making and problem-solving. Evidence in this category includes, but is not limited to, professional recognitions, initiation of ideas, development of proposals, and committee activities.</li> </ul>	<p><b>Candidate Background:</b> Candidates must presently be serving in full-time professional service capacities (not necessarily titles) with more than 50 percent of their assignment in non-teaching services. These include academic administration, business affairs, student affairs, institutional support technologies, instructional and research support technologies, and heads of campus libraries. It is the intent that the Professional Service Award be reserved for staff working full-time within their nominating campus. Full-time faculty (as defined in the eligibility criteria for Faculty Service) are not eligible. In the case of split assignments across the nominating campus, individuals are eligible for nomination for this award if they are serving in a full-time professional capacity. In addition, support staff not serving in professional class titles are ineligible for nomination, but are eligible for nomination in the Classified Service Awards category.</p> <p><b>Length of Service:</b> Nominees must have completed three academic years of full-time appointment within the previous five years (years do not need to be consecutive) at the nominating campus prior to the year of nomination. Please note, promotion within the same department does not preclude a person from being nominated.</p> <p><b>Restrictions:</b> Individuals serving in the classified services are ineligible for nomination (e.g., positions paid on an hourly rather than salary basis are generally in the classified services).</p>	<p style="text-align: center;"><i>Please see information listed for Excellence in Faculty Service Award</i></p>	<p style="text-align: center;"><b>Due Date:</b> 2/18/2025</p> <p style="text-align: center;"><b>Submit nominating Information to:</b>              Els van den Bosch              (Chair, Professional Staff Council Professional Awards Committee)</p>
<p><b>Scholarship and Creative Activities</b></p>	<p>The Chancellor’s Award for Excellence in Scholarship and Creative Activities supports the pursuits foundational to sustaining the intellectual growth of SUNY institutions by recognizing consistently outstanding scholarly and creative productivity, conducted in addition to teaching, by SUNY’s instructional/teaching faculty.</p> <p><b>Selection Criteria</b>          Evidence of sound scholarship (traditionally research and publication in the sciences, social sciences, and humanities) and creative productivity (in fields where scholarship takes the form of artistic production, performance, composition, etc.) can be demonstrated through a variety of avenues, including grants, release</p>	<p><b>Academic Background:</b> Candidates must be tenured, tenure-track, or full-time non-tenure track faculty for the academic year in which the nominee is nominated, and regularly carry a full-time teaching load as defined by the campus for full-time teaching. (Note: Please see full discussion of this issue above under “Academic Background” section for the Excellence in Faculty Service award.)</p> <p><b>Length of Service:</b> Nominees must have completed three academic years of full-time appointment within the previous five years (years do not need to be consecutive) at the nominating campus prior to the year of nomination.</p>	<p style="text-align: center;"><i>Please see information listed for Excellence in Faculty Service Award</i></p>	<p style="text-align: center;"><b>Due Date:</b> 2/18/2025</p> <p style="text-align: center;"><b>Submit nominating Information to:</b>              Sarah Warren              (Chair, Professional Standards and Award Committee)</p> <p style="text-align: center;"><a href="mailto:Sarah.warren@purchase.edu">Sarah.warren@purchase.edu</a></p>

## 2024-2025 Chancellor’s Awards for Excellence

	<p>time, honors, etc. The selection criteria for this award shall include a reasonable combination of, but not be restricted to, those appearing below. Nominees should be individuals who have:</p> <p>For Scholarship (research in the sciences, social sciences, and humanities) – An excellent, sustained record of research publications in peer-reviewed journals, and/or research monographs, and/or research-oriented texts; or a record of presenting at national and/or international conferences, presentation of papers published in conference proceedings and/or digests, patents awarded, grants secured, and citation of work by individuals or groups other than the nominee’s collaborators.</p> <p>For Creative Productivity (generally the fine or performing arts or those fields where creative productivity constitutes scholarship e.g., culinary arts, etc.) – A record of excellence in creative activity appropriate for the specific field or discipline, such as exhibitions, shows, performances, productions, and stage work; or a record demonstrating evidence of critical reviews, grants, inclusion of works in permanent collections, retrospectives, and other forms of external recognition and acclaim.</p>	<p><b>Academic Rank:</b> Candidates may hold any full-time academic rank as defined in the SUNY Board of Trustees policies: professor, associate professor, assistant professor, instructor, assistant instructor, clinical professor, and full-time non-tenure track faculty including the title Lecturer are eligible for nomination. Please note the State University of New York Policies of the Board of Trustees – January 2022 – Article II – §1 (Terms).</p>		
<b>Teaching</b>	<p>The Chancellor’s Award for Excellence in Teaching recognizes consistently superior teaching at the graduate, undergraduate, or professional level in keeping with the State University’s commitment to providing its students with instruction of the highest quality.</p> <p><b>Selection Criteria</b> The primary criterion is skill in teaching. Additionally, consideration is given to sound scholarship (usually demonstrated through publications or artistic productions), outstanding service to students, as well as service to the State University and to the campus. The following criteria are to be used in selecting nominees for this award:</p> <p><b>Teaching Techniques and Representative Materials:</b> There must be positive evidence that the candidate performs superbly in teaching. The nominee must maintain a flexible instructional policy that adapts readily to student needs, interests and problems. Mastery of teaching techniques, including different instructional practices that adapt to different courses, must be demonstrated and substantiated. Consideration is to be given to the number of substantially different courses taught and the number of students per course.</p> <p>Student evaluations (in the form of student questionnaires administered and compiled by persons other than the nominee) should be presented for several different courses over a period of</p>	<p><b>Academic Background:</b> Candidates must be tenured, tenure-track, or full-time non-tenured track faculty for the academic year in which the nominee is nominated, and regularly carry a full-time teaching load as defined by the campus for full-time teaching. (Note: Please see full discussion of this issue above under “Academic Background” section for the Excellence in Faculty Service award.)</p> <p><b>Length of Service:</b> Nominees must have completed three academic years of full-time appointment within the previous five years (years do not need to be consecutive) at the nominating campus prior to the year of nomination.</p> <p><b>Academic Rank:</b> Candidates may hold any full-time academic rank as defined in the SUNY Board of Trustees policies: professor, associate professor, assistant professor, instructor, assistant instructor, clinical professor, and full-time non-tenure track faculty including the title Lecturer are eligible for nomination. Please note the State University of New York Policies of the Board of Trustees – January 2022 – Article II – §1 (Terms).</p> <p><b>Length of Service:</b> Candidates must have completed three academic years of full-time teaching at the nominating</p>	<p><i>Please see information listed for Excellence in Faculty Service Award</i></p>	<p><b>Due Date:</b> 2/18/2025</p> <p><b>Submit nominating Information to:</b> Sarah Warren (Chair, Professional Standards and Award Committee)</p> <p><a href="mailto:Sarah.warren@purchase.edu">Sarah.warren@purchase.edu</a></p>

## 2024-2025 Chancellor's Awards for Excellence

	<p>several recent years to provide a clear idea of the nominee's impact on students.</p> <p><b>Scholarship and Professional Growth:</b> Candidates must be teacher/scholars who keep abreast of their own field and who use the relevant contemporary data from that field and related disciplines in their teaching. Evidence in this area includes, but is not limited to, publications, grants, presentations at conferences, professional development, creative activities, etc.</p> <p><b>Student Services:</b> In relating to students, candidates must be generous with personal time, easily accessible, and must demonstrate a continual concern for the intellectual growth of individual students. The focus here is the accessibility of the nominee to students outside of class (e.g., mentoring student research, office hours, conferences, special meetings, and the nominee's responsibility in terms of student advisement).</p> <p><b>Academic Standards and Requirements, and Evaluation of Student Performance:</b> Candidates must set high standards for students and help them attain academic excellence. Quantity and quality of work that is more than average for the subject must be required of the students. Candidates must work actively with individual students to help them improve their scholarly or creative performance. This individual interaction is an important source of information that indicates the nature and level of instruction offered by the nominee. Consideration is to be given to the quality, quantity, and difficulty of the tasks or work assigned to students.</p> <p>Candidates' evaluations of students' work must be strongly supported by evidence. Candidates must be willing to give greater weight to each student's final level of competence than to the performance at the beginning of the course. Since expert teachers enable students to achieve high levels of scholarship, it is possible that the candidates' marking records may be somewhat above average. There must also be evidence that candidates do not hesitate to give low evaluations to students who do poorly. For this category, consideration should be given to grading patterns, particularly grade distributions for all courses in at least two recent years. Evidence in support of student performance may also be assessed by the accomplishments of students, including placement and achievement levels.</p>	<p>campus out of the five years on the nominating campus immediately prior to the year of nomination.</p>		
<p><b>Student Excellence</b></p>	<p>The SUNY Chancellor's Award for Student Excellence (CASE) acknowledges students' outstanding achievements.</p>	<p>While there is no minimum GPA requirement, candidates are expected to have demonstrated exceptional academic performance.</p>	<p>Please include the following information for each Student Chancellor's Award nominee when you submit your nomination:</p> <ul style="list-style-type: none"> <li>– Student's Name</li> </ul>	<p><b>Due Date:</b> TBD (Typically, early spring)</p>

## 2024-2025 Chancellor's Awards for Excellence

	<p>We seek nominations of students who have best demonstrated the integration of SUNY excellence within many aspects of their lives, which must include three of the following areas: academics, leadership, campus involvement, community service, or the arts (creative or performing).</p>	<p>Nominated students with measurable, long-term accomplishments and achievements will be measured (scored) at a higher level than other achievements. Students' achievements that affect the greater campus community and/or a large number of students and/or community members will be valued higher than other achievements.</p> <p>The achievements and accomplishments listed in their nomination should reflect why they are one of the top outstanding students SUNY-wide in each of the selected three areas. Examples of achievements and accomplishments to consider may include, but are not limited to, athletics, advocacy, military service, student government, teaching and service positions, involvement in clubs and organizations, volunteer work, and research experience.</p> <p>Achievements and accomplishments must have been attained during the timeframe enrolled. Please do not include awards or recognition from previous colleges, high school, or experiences before the nominee enrolled at your institution.</p>	<ul style="list-style-type: none"> <li>- Type of Degree</li> <li>- Major(s) (and minor)</li> <li>- Month of Graduation</li> <li>- Year of Graduation</li> </ul> <p>As well as at least one letter of support detailing the student's accomplishments in at least three of the following areas:</p> <ul style="list-style-type: none"> <li>- Academic Excellence</li> <li>- Leadership</li> <li>- Campus Involvement</li> <li>- Community Service</li> <li>- Performing and/or Visual Arts</li> <li>- Athletics</li> <li>- Career</li> <li>- Other</li> </ul>	<p>Submit nominating Information to:          Carolyn Cates          (Chair, Academic Standards and Awards Committee)</p> <p><a href="mailto:Carolyn.cates@purchase.edu">Carolyn.cates@purchase.edu</a></p>
<p><b>Classified Service</b></p>	<p>The S.U.N.Y. Chancellor's Award for Excellence in Classified Service recognizes Classified Service employees who demonstrate excellence in their job performance and superior service to our students and community.</p>	<p>All nominees must have completed at least 3 years of continuous, full-time permanent service in the Classified Service position for which they are nominated.</p> <p>The nominee will have demonstrated outstanding achievement, skill, exemplary customer service, and commitment to excellence in fulfilling their job, as well as in activities beyond the scope of their job description.</p>	<p>Nomination forms may be submitted by a supervisor, co-worker, or any other member of the campus community.</p> <p>The following must be included on the nomination form for it to be considered:</p> <ul style="list-style-type: none"> <li>- A narrative statement (less than 500 words) in support of this nominee</li> <li>- Up to five examples which best demonstrate how the nominee excels in their present position</li> <li>- up to five examples which show how this nominee demonstrates flexibility/creativity on campus</li> <li>- up to five examples supporting how this nominee demonstrates exemplary customer service.</li> </ul>	<p style="text-align: center;"><b>Due Date:</b>          TBD  <i>(Typically, early spring)</i></p> <p>Submit nominating Information to:          Tom Kelly  <a href="mailto:tom.kelly@purchase.edu">tom.kelly@purchase.edu</a> and          Steve Dorso  <a href="mailto:steven.dorso@purchase.edu">steven.dorso@purchase.edu</a> or          send via inter-office mail</p>