



# ACE Purchase College, SUNY

## STUDENT CONTRACT

Student Name: \_\_\_\_\_

ID: \_\_\_\_\_

Purchase Email: \_\_\_\_\_

Semester/Year Start: \_\_\_\_\_

***I accept the invitation to enroll in ACE Purchase at SUNY Purchase College.***

***As an ASAP student, I agree to meet the following responsibilities (please initial in the space provided):***

- \_\_\_\_\_ Enroll full-time each semester and earn at least 30 academic credits in my designated major each year, maintain good academic standing, and complete the requirements for bachelor degree in no more than 8 semesters (four years).
- \_\_\_\_\_ Attend all of my monthly meetings with my assigned advisor including any supplementary meetings at my ACE academic advisor's discretion and complete, follow-up and report back on advisement related tasks assigned by my ACE academic advisor.
- \_\_\_\_\_ Notify my advisor immediately if I experience any academic or personal difficulty. No course adjustments or withdrawals should be made without discussing the impact on my financial aid and graduation plans with my academic advisor.
- \_\_\_\_\_ Attend tutorial sessions and academic workshops as indicated by my academic advisor.
- \_\_\_\_\_ Participate in a career development activity once a semester.
- \_\_\_\_\_ Actively participate in ACE sponsored enrichment activities each semester.
- \_\_\_\_\_ Complete and submit the Free Application for Federal Student Aid (FAFSA) and New York State Tuition Assistance Program (TAP) application and accept any federal and state grant aid awarded (Pell, SEOG, TAP, CUSTA, ETV, etc.) each year to remain in ACE. Students that qualify for the Excelsior scholarship are also eligible to participate in ACE.
  - *Note: ACE does not cover financial aid loss or ineligibility due to course withdrawals, lack of satisfactory academic progress, inapplicability of courses to one's major, or failure to submit documentation to the Financial Aid Office or the New York State Higher Education Services Corporation (HESC).*
- \_\_\_\_\_ Keep contact information (home address, phone number, personal email, etc) up to date in MyHeliotrope and within the Registrar's Office.
- \_\_\_\_\_ Be respectful to my instructors, fellow students, and all college personnel.



**As long as I fulfill my responsibilities as an ACE student, ACE will:**

- Provide advisement and course registration support for my required program of study so that I can obtain my degree.
- Supplement my program of study with support services, activities, and unique learning opportunities.
- Provide textbook assistance each semester.
- Provide \$50 Dining Dollars, per month, during the academic year.
- Offer connections to career readiness, skill building, advisement and job placement opportunities as needed.

**HOW ACE TEXTBOOK/COURSE SUPPLIES ASSISTANCE WORKS**

1. Setup direct deposit through TouchNET (in MyHeliotrope).
2. \$150 will be deposited, into your bank account, at the start of each semester.
3. You may use this money to purchase textbooks and/or required materials for your courses.

**HOW YOUR MONTHLY INCENTIVE WORKS**

1. Fulfill monthly meeting requirement.
2. \$50 will be added to your Dining Dollars at the beginning of the following month.
3. Dining Dollars do not expire, unspent balances will rollover to the next month, semester or academic year.

Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

ACE Advisor Name: \_\_\_\_\_

ACE Advisor Signature: \_\_\_\_\_