

# MASTER COVID COMPLIANCE REPORT

COVID Compliance Officer(s) on Duty: Natalie Morrow

April 8, 2021

## COVID Compliance Officer Schedule

**12:15 PM** - Natalie exchanged supplies with Tiffanie Lane (Outside Humanities)  
**3:30 PM to 3:45 PM** - Natalie attended the Reps load in meeting (Zoom)  
**4:30 PM** - Natalie handed off supplies to Emily Webb (SM Office)  
**5:30 PM to 5:35 PM** - Natalie checked in with As You Like It load in (D-Space)  
**5:36 PM to 5:50 PM** - Natalie checked in with As You Like It (PAC Upper Lobby)  
**5:55 PM to 6:10 PM** - Natalie checked in with Wolves Eat Elk (Senior Studio)  
**6:11 PM to 6:16 PM** - Natalie checked in with Passage (Junior Studio)  
**7:08 PM to 7:15 PM** - Natalie checked in with Purgatorio performance (Theater E)  
**7:20 PM to 7:26 PM** - Natalie checked in with Dialogues (A-Space)

Production	Who	Violation(s)	Notes
		Failure to Safely Distance Warning	
		Failure to Safely Distance Warning	

### Additional Notes:

- There have been a large number of discrepancies between [REDACTED] COVID report roster and rehearsal report attendance list. Moving forward, the COVID compliance team will be using the rehearsal report attendance as reference for their space rosters.
- [REDACTED] will be taking temperature checks for [REDACTED] until [REDACTED] is released from quarantine.
- Purgatorio has a performance number of **10**; therefore, no more than **11** (see next line) audience members can be present at any given time. Due to the layout of the set and seating arrangements, the maximum number of audience members where social distancing can be achieved is **9**.
  - Two deck SMs will be in and out of the space for a few transitions and are not included in this number.
  - Two people will be on the grid.
  - Three people will be in the booth.
- As You Like It has a tech number of **33**; therefore, no more than **17** faculty and staff can visit the space at any given time. The SM team would prefer that no more than **14** faculty and staff visit at once to give buffer room.
  - Two fly crew will be present on the catwalks.
  - Two deck SMs and two run crew will be in and out of the space for a few transitions that are not included in this number.
  - As You Like It's dress number is the same as their tech number.
  - As You Like It has a performance number of **24**; therefore, no more than **26** (see next line) audience members can be present at any given time. Due to the layout of the set and seating arrangements, the maximum number of audience members where social distancing can be achieved is **18**.
- [REDACTED] quarantine has been extended due to exposure to someone who tested positive for COVID-19. This person was a member of the household that [REDACTED] was quarantining in.

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### Supplies Update:

- 60 Black KN95s were picked up today and will be kept in CCO storage until they begin rehearsal.
- 100 Nitrile gloves (M) were picked up today and will be kept in CCO storage until the next show that needs them. These were originally ordered for Purgatorio Wonderland rehearsal but they have been using the leftover gloves from Judas sound while they waited. They no longer have a need for nitrile gloves now that they are in performances.
- Thermometer #6 was signed out to Tiffanie Lane (House Manager).
- Thermometer #12 was signed out to Kai DonDero (Eurydice Director).
- Thermometer #5 was signed out to Aidan Healy (Dialogues Technical Director).
- It should be noted that we now have all of our thermometers signed out of stock; however, we will be getting one thermometer returned on Monday from Purgatorio SM. This thermometer will be given to Senior Showcase SM when they begin rehearsals.
- Supplies to be ordered next week:
  - Disinfectant spray (A-Space)
- Supplies we are waiting for:
  - Bucket of wipes (Sound Shop, order submitted 03/29)
  - Wipes and bucket (CMFT Studio Booth, ordered 04/05)
  - Wipe bucket (CMFT 2032, ordered 04/05)
  - Hand sanitizer, two disinfectant sprays, bucket of wipes, masks (D-Space Dressing Rooms, ordered 04/05)
  - Disinfectant Spray (PAC Upper Lobby, ordered 04/05)

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## **COVID COMPLIANCE TEAM CONTACT**

Email - COVID.officers@gmail.com

Phone Number - (415) 787-2421

## **TYPES OF VIOLATIONS**

Mask Infraction A - the removal of a mask to eat or drink other than water in a space where eating and drinking other than water is not permitted.

Mask Infraction B - the refusal to wear a mask for any reason, after being asked to.

Mask Infraction C - the refusal to wear an acceptable mask as defined below, after being asked to do so.

Mask Warning - personnel was not wearing their mask properly or at all but complied when asked to adjust to proper mask wearing or personnel was not wearing an acceptable mask as defined below but changed to a suitable mask when asked to. After two warnings on a given day, the third "warning" is considered an infraction.

Failure to Safely Distance Infraction - personnel refused to safely distance, even after they were asked to do so.

Failure to Safely Distance Warning - personnel did not follow the 6 feet distancing rule but corrected themselves when asked to. After two warnings on a given day, the third "warning" is considered an infraction.

Unsafe Blocking Infraction - director or other personnel instructed someone to be less than 6 feet apart onstage, even after they were asked not to do so. This reflects on the director's behavior, not the person asked to perform the blocking.

Unsafe Blocking Warning - director or other personnel instructed somebody to be less than 6 feet apart onstage. This reflects on the director's behavior, not the person asked to perform the blocking. After two warnings on a given day, the third "warning" is considered an infraction.

Failure to Complete Daily Screening - personnel did not complete their daily screening.

## **OTHER DEFINITIONS**

Infraction - a violation of the agreed COVID-19 safety standards that puts others at risk. An infraction may result in further discipline.

Warning - a violation of the agreed COVID-19 safety standards that put others at risk but is corrected. Repeated warnings may result in further discipline.

Sanitize - to disinfect an area with cleaning supplies labeled as an EPA "N" product.

Clean - to thoroughly wash an area in an attempt to remove dirt or other contamination.

Fever - anyone whose body temperature reaches above 99.9°F.

Washing/Sanitizing Hands - to be effective, one must wash hands for at least 20 seconds with soap and warm water and/or sanitize their hands with a product containing 60% alcohol or greater.

Medical Mask - a mask composed of three layers of nonwoven synthetic fabric that is configured to have filtration layers sandwiched in the middle and have various levels of fluid resistance and filtration.

- Respirators are not medical masks.
- Medical masks must not have any vents or exhalation valves.
- Medical masks must cover the nose and mouth and fit snug to the cheeks.
- Example: disposable blue surgical mask.

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Fabric Mask - a mask composed of three layers of fabric with varying levels of filtration and fluid resistance.

- Gaiters and bandanas are not fabric masks.
- No silk masks
- Fabric masks must not have any vents or exhalation valves.
- Fabric masks must cover the nose and mouth and fit snug to the cheeks.
- Example: Old Navy Triple Layer Cloth Pleated Face Masks

Purchase College, SUNY defines face coverings as

- fit snugly but comfortably against the face
- be secured with ties or ear loops
- include multiple layers of fabric
- allow for breathing without restriction
- be able to be laundered and machine dried without damage or change to shape

Face shields are not a mask substitute but can be used in addition to proper mask usage.

Wearing two masks on top of one another is recommended but not mandatory.