

EXPERIENCE

Purchase College, SUNY

Lead COVID-19 Compliance Officer (Professional Training) Jan. 2021-Present

- Leads a team of COVID Compliance Officers in the Theatre Arts department to ensure proper safety protocols are being practiced with regards to the college's standards and CDC/FDA guidelines
- Creates and distributes paperwork, including managing a calendar with all in-person activities, tracking attendance and violations in each space, checking sanitizing supplies, and submitting orders
- Collaborates with all departments on a production to find creative solutions for activities that would be considered not COVID-friendly to maintain safety

President of Purchase Activities Board (Internship) Aug. 2020-Present

- Leads a team of two other student leaders to efficiently plan and execute virtual and in-person events on campus
- Guides and records notes at weekly virtual meetings
- Submits event proposals to campus administration and contacts other departments on campus to collaborate with on events
- Coordinates creative marketing initiatives to foster community engagement

Production Stage Manager/First Assistant Director (Professional Training) Jan. 2020-Nov. 2020

- Acted as the main point of communication between producing, technical, and artistic teams
- Organized, created, and distributed daily and monthly schedules
- Maintained and distributed notes at large scale production meetings and more intimate design meetings
- Ensured all phases of production ran smoothly with technical and design teams, and rehearsals, including keeping up the morale of the company
- Managed Zoom rehearsals and meetings where screen/audio sharing and breakout room management of 40+ people were necessary

New Federal Theatre

Virtual Technician (Contractor) Jun. 2020-Present

- Executes virtual filming and edits productions to be streamed using numerous software; including but not limited to Zoom, OBS, Vimeo, DaVinci Resolve, GarageBand, and iMovie
- Live streams live and pre-recorded productions via OBS and Vimeo
- Organizes and stores audio and video files to optimize efficiency in the editing process
- Consults on using programs like Zoom and StreamYard to enhance productions

Other Experience

- Purchase College, SUNY, Resident Assistant and Lead Resident Assistant of the largest residence hall on campus.
- Purchase College, SUNY, Live Stream Engineer for Theatre Arts Season Spring 2021
- Town of Tonawanda Waste Water Treatment Plant, Laborer: responsibilities included assisting the head clerk and landscaping
- Broadway Stage Management Symposium, Outreach Specialist for SM Tech Fridays
- LilyRose Productions, COVID Compliance officer of a Kerasal commercial shoot
- For a more complete list of job experience, please visit <https://www.linkedin.com/in/natalie-morrow/>

RELATED SKILLS

Software: Mac, Windows, and Chrome OS · Microsoft Office & Outlook · Google Suite & Gmail · Final Draft · QLab · Zoom · iMovie · OBS · DaVinci Resolve · GarageBand · Adobe Photoshop

Communication: Intermediate French, writing and speaking · Reads music; training on six instruments

Technical: Understanding of hand drafting, hanging and focusing lights, hand and machine sewing, operating power tools

Certifications: Valid enhanced D NYS driver's license · COVID-19 Compliance Officer Training through Health Education Services · Completed NYS Citizen Public Health Leader Training through Cornell University · CPR/RTE/AED and First Aid through Red Cross · Aerial Lift (Scissor Lifts) Operation through OSHA

EDUCATION

BFA in Stage Management, Theatre Design/Technonology, Conservatory of Theatre Arts, Purchase College, SUNY, Anticipated Graduation May 2021

REFERENCES

Lori Wekselblatt
Stage Manager
Freelance
lori.wekselblatt@purchase.edu
(917) 623-8043

Elizabeth Van Dyke
Artistic Director
New Federal Theatre
e7vandyke@aol.com
(917) 455-0540

Candace White
Resident Coordinator
Purchase College, SUNY
candace.white@purchase.edu
(570) 814-4238