



ABOUT ACADEMICS ADMISSIONS CAMPUS LIFE ALUMNI GIVING STUDENTS

ENROLLMENT SERVICES

- Registrar
- Student Financial Services
 - News and Updates
 - Forms
 - Financial Aid
 - Cost of Attendance
 - Understanding Your eBill
 - Tuition and Fees
 - Fee Adjustments and Explanation
 - Payment Plans
 - Refund Processes and Policy
 - Establishing New York State Residency
 - Work Study
 - FAQs
 - Tools & Resources
 - State Finance Law Section 18
 - Net Price Calculator
 - Contact Information

[Home](#) / [Enrollment Services](#) / [Student Financial Services](#) /



Refund Processes and Policy

Tuition and Fee Refund Schedules: [Fall](#) | [Winter](#) | [Spring](#) | [Summer](#) | [Noncredit](#)

Nonrefundable Fees

Fall and Spring: [Meal Plan Refunds](#) | [Housing Refunds](#)

FALL and SPRING CREDIT COURSES

The last day to withdraw from courses without any tuition liability is August 30, 2015 for the Fall 2015 semester and January 19, 2016 for the Spring 2016 semester. This means that, if you reduce your number of credits below the full-time level of 12 credits or completely withdraw from the college after this date, you will be responsible for paying tuition and fees according to the schedule below.

Students who reduce the number of credits, from full-time to part-time, after August 30, 2015 for the Fall 2015 semester and after January 19, 2016 for the Spring 2016 semester are still responsible for paying tuition and fees according to the schedule below. The first day of classes as scheduled by the college shall be deemed to be the first day that classes are offered, as determined by the [academic calendar](#).

Students who enroll for courses after the semester start date or start attending courses after the semester start date and then withdraw from courses are still responsible for paying tuition and fees in accordance with the tuition and fee liability schedule. The exception is for withdrawals from courses that are defined by the Office of the Registrar as late-start courses.

REMEMBER: You, the student, are responsible for knowing that you are registered for courses, what courses you are registered for, paying your billing statements in a timely fashion, and understanding and following the correct procedures to withdraw from courses.

WITHDRAWING FROM CREDIT COURSES

FALL 2015 REFUND SCHEDULE

Period of Enrollment	Tuition Refund	Tuition Liability	Fees Liability
Before Aug. 31	100%	0%	0%
Aug. 31–Sept. 7	100%	0%	100%
Sept. 8–11	70%	30%	100%
Sept. 14–18	50%	50%	100%
Sept. 21–25	30%	70%	100%
On or after Sept. 26	0%	100%	100%

[BACK TO TOP](#) ↗

SPRING 2016 REFUND SCHEDULE

Period of Enrollment	Tuition Refund	Tuition Liability	Fees Liability
Before Jan. 20	100%	0%	0%
Jan. 20–26	100%	0%	100%
Jan. 27–Feb. 2	70%	30%	100%
Feb. 3–9	50%	50%	100%
Feb. 10–16	30%	70%	100%
On or after Feb. 17	0%	100%	100%

During 0% liability, refunds will be processed and charges removed for tuition and fees. After 0%



liability, tuition will be prorated according to the schedule above, and all fees are due in full. After the start of classes, admissions and room deposits will be forfeited. After 100% liability, a student is liable for tuition and all fees in full. Students who register for courses and who don't file the appropriate withdrawal or do not drop before the end of the first week of classes are liable for the charges outlined in the schedule.

Students who are dismissed or suspended from the college or removed from campus housing for disciplinary reasons are not entitled to a refund at any time.

Students who are academically dismissed from the college are eligible for a refund of their housing deposit placed for the upcoming academic year.

PERMANENT SEPARATION FROM THE COLLEGE (matriculated students)

Please contact the Office of the Registrar to apply for a voluntary withdrawal or leave of absence. Students who, for disciplinary reasons, are dismissed from the college or removed from campus housing, are not entitled to a refund at any time. More information about the registrar's withdrawal and leaves policies is available [here](#).

Students who take a medical leave of absence, personal leave of absence, or withdraw from Purchase College after the start of the semester will be entitled to earn a portion of their financial aid funds after a federal Title IV recalculation. This is a federally mandated policy that may require Purchase College to return federal financial aid funding. The amount is determined by the percentage a student is entitled to keep according to the policy.

[Read more about Federal Title IV Financial Aid Recalculation](#)

Nonrefundable Fees:

Activity Fee, Advance Enrollment Deposit, Applied Music Fee, Athletic Fee, Campus Services Fee, College Fee, Health Fee, Lab (Course) Fee, Late Payment Fees, Late Registration Fees, Noncredit Registration Fee, Room Deposit, Orientation Fee, Performance Lab Fee, Technology Fee, Time Payment Plan Application and Late Fee, Transportation Fee.

[BACK TO TOP](#) ↗

Meal Plan Refunds

If a meal plan is cancelled by the quarter-point of the semester, September 25, 2015 for the Fall semester and February 16, 2016 for the Spring semester, a 50% refund will be issued. No refund (0%) will be issued after the quarter-point of the semester.

Meal Plan Refund Schedule

Fall 2015

Period of Enrollment	Refund
Before Aug. 31	100%
Aug. 31–Sept. 25	50%
On or after Sept. 26	0%

Spring 2016

Period of Enrollment	Refund
Before Jan. 20	100%
Jan. 20–Feb. 16	50%
On or after Feb. 17	0%

Students who are dismissed or suspended from the college or removed from campus housing for disciplinary reasons are not entitled to a refund at any time.

Students who are academically dismissed from the college are eligible for a refund of their housing deposit placed for the upcoming academic year.

[BACK TO TOP](#) ↗

Housing Refunds

If a student cancels their room plan after they have moved in but before the quarter-point of the semester, September 25, 2015 for the Fall semester and February 16, 2016 for the Spring semester, a 50% refund will be issued. No refund (0%) will be issued after the quarter-point of the semester.

Housing Refund Schedule

Fall 2015

Period of Enrollment	Refund
Before Aug. 31 (if the student has not moved in)	100%
Aug. 31–Sept. 25	50%

On or after Sept. 26 0%

Spring 2016

Period of Enrollment	Refund
Before Jan. 20 (if the student has not moved in)	100%
Jan. 20–Feb. 16	50%
On or after Feb. 17	0%

Students who are dismissed or suspended from the college or removed from campus housing for disciplinary reasons are not entitled to a refund at any time.

Returning students who wish to withdraw *during* the semester or *before* the start of the upcoming semester:

Please contact the Office of the Registrar to complete a Voluntary Withdrawal Form. This form is available for download on the Student Affairs website:

[Leave of Absence/Withdrawal Form](#)

[BACK TO TOP](#)

SUMMER SESSION CREDIT COURSES

Summer 2016 Refund Schedule

Session I

For Add/Drop or Withdrawal Forms Received	Tuition Refund	Tuition Liability	General Fees Liability	Course Specific Fees Liability
Before Monday, May 23	100%	0%	0%	0%
By Tuesday, May 24	100%	0%	100%	0%
By Thursday, May 26	35%	65%	100%	100%
After Thursday, May 26	0%	100%	100%	100%

Session II

For Add/Drop or Withdrawal Forms Received	Tuition Refund	Tuition Liability	General Fees Liability	Course Specific Fees Liability
Before Monday, June 13	100%	0%	0%	0%
By Wednesday, June 15	100%	0%	100%	0%
By Thursday, June 23	35%	65%	100%	100%
After Thursday, June 23	0%	100%	100%	100%

Session III

For Add/Drop or Withdrawal Forms Received	Tuition Refund	Tuition Liability	General Fees Liability	Course Specific Fees Liability
Before Monday, June 13	100%	0%	0%	0%
By Tuesday, June 14	100%	0%	100%	0%
By Thursday, June 16	35%	65%	100%	100%
After Thursday, June 16	0%	100%	100%	100%

Session IV

For Add/Drop or Withdrawal Forms Received	Tuition Refund	Tuition Liability	General Fees Liability	Course Specific Fees Liability
Before Monday, July 11	100%	0%	0%	0%
By Tuesday, July 12	100%	0%	100%	0%
By Thursday, July 14	35%	65%	100%	100%
After Thursday, July 14	0%	100%	100%	100%

STEM Courses

For Add/Drop or Withdrawal Forms Received	Tuition Refund	Tuition Liability	General Fees Liability	Course Specific Fees Liability
Before Monday, June 27	100%	0%	0%	0%
By Wednesday, June 29	100%	0%	100%	n/a
By Friday, July 1	35%	65%	100%	n/a
After Friday, July 1	0%	100%	100%	n/a

[BACK TO TOP ↗](#)

WINTER SESSION CREDIT COURSES

WINTER 2016 REFUND SCHEDULE

Before Dec. 31, 2015	100%
Dec. 31, 2015–Jan. 4, 2016	35%
On or after Jan. 5, 2016	0%

[BACK TO TOP ↗](#)

NONCREDIT COURSES

NONCREDIT TUITION REFUND SCHEDULE (including courses with noncredit options*)

Courses with 5 or more class sessions

For add/drop or withdrawal forms received:

Before the 1st class session	100%*
Before the 2nd class session	50%*
During or after the 2nd class session	0%

Courses with 2 to 4 class sessions

For add/drop or withdrawal forms received:

Before the 1st class session	100%*
Before the 2nd class session	25%*
During or after the 2nd class session	0%

Courses with 1 class session

For add/drop or withdrawal forms received:

Before the 1st class session	100%*
During or after the 1st class session	0%

*Excluding the nonrefundable \$25 noncredit registration fee (per student)

Refer to these program sites for separate information on nonrefundable tuition deposits and refund schedules:

[Summer Youth Programs: How to Register and Refund Policy and Schedule](#)

[Summer Precollege Programs: How to Register and Refund Policy and Schedule](#)

Previous semesters' refund policies

- [Fall 2009 Refund Policy](#)
- [Spring 2010 Refund Policy](#)
- [2010–11 Withdrawal and Refund Policy](#)
- [2011–12 Withdrawal and Refund Policy](#)
- [2012–13 Withdrawal and Refund Policy](#)
- [2013–14 Withdrawal and Refund Policy](#)
- [2014–15 Withdrawal and Refund Policy](#)

[BACK TO TOP ↗](#)

© 2014 Purchase College - 735 Anderson Hill Road, Purchase, NY 10577, 914.251.6000