

Purchase College State University of New York

Student Financial Services

Our Hours Today:

Remotely 9am-5pm

Refund Policy

Fall & Spring

Housing & Meal Plans

Noncredit

Winter

Summer

**Fees, Room and Board may be prorated due to the COVID-19
Pandemic.**

Fall and Spring Credit Courses

The last day to drop courses without any liability is:

September 7th, 2020 for the Fall 2020 semester.

February 7th, 2021 for the Spring 2021 semester.

This means that, if you reduce your number of credits below the full-time level of 12 credits or completely withdraw from the college after these dates above, you will be responsible for paying tuition and fees according to the schedule on this website.

This refund policy applies to all students regardless of the reason for withdrawal (personal, medical, academic, official withdrawal). **Students who, for disciplinary reasons, are dismissed (suspended or expelled) from the college or removed from campus housing, are not entitled to a refund at any time.**

IMPORTANT: Please also be aware of the other financial implications of withdrawing from the College (including taking a Leave of Absence) with regard to financial aid. Visit the [**Title IV Return of Funds webpage**](#).

Further information

The first day of classes as scheduled by the college shall be deemed to be the first day that classes are offered, as determined by the [**academic calendar**](#).

Students who enroll for courses after the semester start date or start attending courses after the semester start date and then withdraw from courses are still responsible for paying tuition and fees in accordance with the tuition and fee liability schedule. The exception is for withdrawals from courses that are defined by the Office of the Registrar as late-start courses.

Federal law requires aid recipients to “earn” most of the aid they receive by staying enrolled in college at least half time. Students who withdraw prior to completing 60 percent of the semester for which they received federal student aid may be required to return some of the aid they were awarded. The law assumes that the student used the Title IV student aid (e.g., Subsidized and Unsubsidized Stafford Loans, Parent (PLUS) Loan or Perkins Loan) to pay their institutional charges - tuition, fees, residence hall room and board (meal plan), and other institutional charges. Thus, if the student withdraws prior to completing 60 percent of the semester for which they were awarded aid, the unearned portion of the aid must be returned to the federal government. Please review the [**Title IV Return of Funds webpage, here**](#).

REMEMBER: You, the student, are responsible for knowing that you are registered for courses, what courses you are registered for, paying your billing statements in a timely fashion, and understanding and following the correct procedures to withdraw from courses.

FALL 2020 REFUND SCHEDULE:
Period of Enrollment
Tuition and Fees Refund
Tuition and Fee Liability

Aug. 31–Sept. 7
100%
0%

Sept. 8 – 11

70%

30%

Sept. 12 – 18

50%

50%

Sept. 19 – 25

30%

70%

After Sept. 26

0%

100%

FALL 2020 "SHORT TERM" REFUND SCHEDULE

Period of Enrollment

Tuition and Fees Refund

Tuition and Fee Liability

Oct. 10 - 16

100%

0%

Oct. 17 - 23

70%

30%

Oct. 24 - 30

50%

50%

Oct. 31 - Nov.6

30%

70%

After Nov. 7

0%

100%

SPRING 2021 REFUND SCHEDULE

Period of Enrollment

Tuition and Fees Refund

Tuition and Fee Liability

Feb. 1 – 7

100%

0%

Feb. 8 – 14

70%

30%

Feb. 15 – 21

50%

50%

Feb. 22 – 28

30%

70%

after Feb. 29

0%

100%

SPRING 2021 "SHORT TERM" REFUND SCHEDULE

Period of Enrollment

Tuition and Fees Refund

Tuition and Fees Liability

Mar. 24 - 30

100%

0%

Mar. 31 - Apr. 6

70%

30%

Apr. 7- Apr. 13

50%

50%

Apr. 14 - Apr. 20

30%

70%

After Apr. 21

0%

100%

More Information

During 0% liability, refunds will be processed and charges removed for tuition and fees. After 0% liability, tuition will be prorated according to the schedule above, and all fees are due in full. After June 1st, Admissions/Enrollment and Housing Deposits will be forfeited. After 100% liability, a student is liable for tuition and all fees in full. Students who register for courses and who don't file the appropriate withdrawal or do not drop before the end of the first week of classes are liable for the charges outlined in the schedule.

Permanent Separation from the College (matriculated students)

Please contact the Office of the Registrar to apply for a voluntary withdrawal or leave of absence. Students who, for disciplinary reasons, are dismissed from the college or removed from campus housing, are not entitled to a refund at any time. More information about the registrar's withdrawal and leaves policies is [available here](#).

Students who take a medical leave of absence, personal leave of absence, or withdraw from Purchase College after the start of the semester will be entitled to earn a portion of their financial aid funds after a federal Title IV recalculation. This is a federally mandated policy that may require Purchase College to return federal financial aid funding. The amount is determined by the percentage a student is entitled to keep according to the policy.

[Read more about Federal Title IV Financial Aid Recalculation](#)

IMPORTANT: Nonrefundable Fees:

Activity Fee, Admissions/Enrollment Deposit, Applied Music Fee, Athletic Fee, Campus Services Fee, College Fee, Health Fee, Lab (Course) Fee, Late Payment Fees, Late Registration Fees, Noncredit Registration Fee, Housing Deposit, Orientation Fee, Performance Lab Fee, Technology Fee, Time Payment Plan Application and Late Fee, Transportation Fee.

Meal Plan Refunds

If a meal plan is cancelled by the quarter-point of the semester, September 25th, 2020 for the Fall 2020 semester and February 17th, 2021 for the Spring 2021 semester, a 50% refund will be issued. No refund (0%) will be issued after the quarter-point of the semester.

The last day to change your meal plan for Fall 2020: 9/2/2020

Fall 2020

Period of Enrollment

Refund

Before Aug. 30

100%

Aug. 30 – Sept. 25

50%

On or after Sept. 26

0%

The last day to change your meal plan for Spring 2021: 2/10/2021

Spring 2021

Period of Enrollment

Refund

Before Jan. 19

100%

Jan. 22 – Feb. 16

50%

On or after Feb. 17

0%

Students who are dismissed or suspended from the college or removed from campus housing for disciplinary reasons are not entitled to a refund at any time.

Students who are academically dismissed from the college are eligible for a refund of their housing deposit placed for the upcoming academic year.

Housing Refunds

If a student cancels their room plan after they have moved in but before the quarter-point of the semester, September 25th, 2020, for the Fall semester and February 16th, 2021 for the Spring semester, a 50% refund will be issued. No refund (0%) will be issued after the quarter-point of the semester.

Please review the [**2020-20201 Residence License Agreement**](#). Residents are responsible for all information outlines in this document. Visit the [**Living on Campus web page**](#) for more information on housing.

Fall 2020

Period of Enrollment

Refund

Before Aug. 30 (if the student has not moved in)

100%

Aug. 31 – Sept. 25

50%

On or after Sept. 26

0%

Spring 2021

Period of Enrollment

Refund

Before Jan. 19 (if the student has not moved in)

100%

Jan. 20 – Feb. 16

50%

On or after Feb. 17
0%

Students who are dismissed or suspended from the college or removed from campus housing for disciplinary reasons are not entitled to a refund at any time.

Returning students who wish to withdraw *during* the semester or *before* the start of the upcoming semester:

Please contact the Office of the Registrar to complete a Voluntary Withdrawal Form. This form is available for download on the Registrar's website:

Leave of Absence/Withdrawal Form

WINTER 2021 SESSION CREDIT COURSES

For Add/Drop or Withdrawal Forms Received
Tuition and Fees Refund
Tuition and Fees Liability

Dec. 21 - Dec. 22
100%
0%

Dec. 23 - Dec.28

35%
65%

On or after Dec 29
0%
100%

_ NONCREDIT TUITION REFUND SCHEDULE (including courses with noncredit options*)

*Excluding the nonrefundable \$25 noncredit registration fee (per student)

**If this falls on a weekend, written notice must be received by the close of business on the previous Friday.

7 calendar days** before the 1st class session
100%*

6 or fewer calendar days** before 1st class session
50%*

During or after the 1st class session
0%

Refer to these program sites for separate information on nonrefundable tuition deposits and refund schedules:

[Summer Youth & Precollege Programs: How to Register](#) and [Refund Policy and Schedule](#) and [Continuing Education Refund Policy](#)

Summer 2020 Credit Courses

Session I: June 1st - June 26th (4 weeks)

For Add/Drop or Withdrawal Forms Received
Tuition Refund
Tuition Liability
General Fees Liability

Before June 1st
100%
0%
0%

June 1st - June 2nd
100%
0%
100%

June 3rd - June 5th

35%

65%

100%

On or After June 6th

0%

100%

100%

Session II: June 1st - July 24th (8 weeks)

For Add/Drop or Withdrawal Forms Received

Tuition Refund

Tuition Liability

General Fees Liability

Before June 1st

100%

0%

0%

June 1st - June 4th

100%

0%

100%

June 5th - June 11th

35%

65%

100%

On or After June 12th

0%

100%

100%

Session III: June 29th - July 24th (4 weeks)

For Add/Drop or Withdrawal Forms Received

Tuition Refund

Tuition Liability

General Fees Liability

Before June 29th

100%

0%

0%

June 29th - June 30th

100%

0%

100%

July 1st - July 3rd

35%

65%

100%

On or After July 4th

0%

100%

100%

Previous semesters' refund policies

- [Fall 2009 Refund Policy](#)
- [Spring 2010 Refund Policy](#)
- [2010–11 Withdrawal and Refund Policy](#)
- [2011–12 Withdrawal and Refund Policy](#)
- [2012–13 Withdrawal and Refund Policy](#)
- [2013–14 Withdrawal and Refund Policy](#)
- [2014–15 Withdrawal and Refund Policy](#)
- [2015 -16 Withdrawal and Refund Policy](#)
- [2016-17 Withdrawal and Refund Policy](#)
- [Summer 2017 Refund Policy](#)
- [2017-18 Refund Policy](#)
- [Summer 2018 Refund Policy](#)
- [2018-19 Withdrawal and Refund Policy](#)
- [2019-2020 Withdrawal and Refund Policy](#)

Contact Us

Due to **COVID-19** our staff is working remotely, our remote office hours are from 9am-5pm Monday-Friday.

- **Email:** financialservices@purchase.edu
- [Securely upload documents](#)
- **Fax:** (914) 251-6356

Please be sure to include your Purchase ID (PID) number when writing to our office.

Student Financial Services Zoom Meeting.

If you are interested in speaking with a staff member from Student Financial Services: Advisors will be available Monday, Wednesday & Friday from Noon-3pm.

Meeting login info will be available on our website for each day

- <https://www.purchase.edu/offices/student-financial-services/>