

## Request for Pass/No Credit Grade

Name: _____	PID # _____
Course Number: _____	Title: _____
Semester: _____ Year _____	Instructor: _____

**Matriculated** students may select any one course of their elective work per semester on a pass/no credit basis subject to the following provisions:

- Must be completed and received by the Registrar's Office by the end of the third week of classes. Please check the Academic Calendar for deadline.
- Freshman Seminars, core courses or general education courses cannot be taken on a pass/no credit basis.
- Courses required for a student's major may not be taken on a pass/no credit basis.
- If a student is required to take a particular course within his/her division designated as pass/no credit, then that student may select an additional course for the pass/no credit option.
- A maximum of 32 credits of pass/no credit count toward graduation
- Pass/No credit courses do not count towards the GPA

**STUDENTS IN THE ARTS ONLY:** No more than 8 Liberal Arts and Sciences credits out of the 30 required may be taken pass/no credit

\* I hereby request to be graded on a Pass/No Credit basis for the above course. I understand that this may be the only Pass/No Credit course selected this term by me. I can graduate with no more than 32 credits graded on a Pass/No Credit basis. This course is **not** in my major or intended major, nor is it a General Education requirement. This grade will not be calculated in my grade point average.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*FOR OFFICE USE ONLY:*

Received: \_\_\_\_\_

Updated: \_\_\_\_\_