



Office of the Registrar
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Change of Address

Please note this form should be used when updating your Permanent Address and your Alternate Email Address. You can make changes to your mailing address online through your MyHeliotrope account.

Please update my: Permanent Address Alternate Email Address

Name: _____ ID# P _____

Street: _____

City: _____ State: _____ Zip code: _____

Cell No. _____ Home Phone No. _____

Alternate Email: _____

Signature: _____ Date: _____

If you are changing your residency to New York State from out-of-state, you must complete an Application for New York Residency before you would be eligible for in-state tuition rates. Applications are available from the Registrar's Office.