

Purchase College State University of New York

Student Financial Services

Our Hours Today:

9:00 am - 5:00 pm

Refund Policy

FALL and SPRING CREDIT COURSES

The last day to drop courses without any liability is:

August 26th, 2018 for the Fall 2018 semester.

January 22nd, 2019 for the Spring 2019 semester.

This means that, if you reduce your number of credits below the full-time level of 12 credits or completely withdraw from the college after this date, you will be responsible for paying tuition and fees according to the schedule below.

This refund policy applies to all students regardless of the reason for withdrawal (personal, medical, academic, official withdrawal). Students who, for disciplinary reasons, are dismissed from the college or removed from campus housing, are not entitled to a refund at any time

IMPORTANT: Please also be aware of the other financial implications of withdrawing from the College (including taking a Leave of Absence) with regard to financial aid. Visit the **Title IV Return of Funds webpage**.

Students who reduce the number of credits, from full-time to part-time, on or after August 27th, 2018 for the Fall 2018 semester and on or after January 23rd, 2019 for the Spring 2019 semester are still responsible for paying tuition and fees according to the schedule below.

Further information



REMEMBER: You, the student, are responsible for knowing that you are registered for courses, what courses you are registered for, paying your billing statements in a timely fashion, and understanding and following the correct procedures to withdraw from courses.

FALL 2018 REFUND SCHEDULE			
Period of Enrollment	Tuition Refund	Tuition Liability	Fees Liability
Before Aug. 27	100%	0%	0%
Aug. 27–Sept. 3	100%	0%	100%
Sept. 4 – 7	70%	30%	100%
Sept. 10 – 14	50%	50%	100%
Sept. 17 – 21	30%	70%	100%
On or after Sept. 22	0%	100%	100%

FALL 2018 "SHORT TERM" REFUND SCHEDULE			
Period of Enrollment	Tuition Refund	Tuition Liability	Fees Liability
Before Oct. 15	100%	0%	0%

Oct. 15 - 19	100%	0%	100%
Oct. 20 - 26	70%	30%	100%
Oct. 27 - Nov. 2	50%	50%	100%
Nov. 3 - 9	30%	70%	100%
On or after Nov. 10	0%	100%	100%

SPRING 2019 REFUND SCHEDULE

Period of Enrollment	Tuition Refund	Tuition Liability	Fees Liability
Before Jan. 23	100%	0%	0%
Jan. 23 - 29	100%	0%	100%
Jan. 30 - Feb. 5	70%	30%	100%
Feb. 6 - 12	50%	50%	100%
Feb. 13 - 19	30%	70%	100%
On or after Feb. 20	0%	100%	100%

SPRING 2019 "SHORT TERM" REFUND SCHEDULE

Period of Enrollment	Tuition Refund	Tuition Liability	Fees Liability
Before Mar. 11	100%	0%	0%
Mar. 11 - 15	100%	0%	100%
Mar. 16 - 22	70%	30%	100%
Mar. 23 - Mar. 29	50%	50%	100%
Mar. 30 - Apr. 5	30%	70%	100%
On or after Apr. 6	0%	100%	100%

More Information ➤

Permanent Separation from the College (matriculated students) ➤

Meal Plan Refunds

If a meal plan is cancelled by the quarter-point of the semester, September 21, 2018 for the Fall semester and February 19, 2019 for the Spring semester, a 50% refund will be issued. No refund (0%) will be issued after the quarter-point of the semester.

Fall 2018	
Period of Enrollment	Refund
Before Aug. 27	100%
Aug. 27 – Sept. 21	50%
On or after Sept. 22	0%

Spring 2019	
Period of Enrollment	Refund
Before Jan. 23	100%
Jan. 23 – Feb. 19	50%
On or after Feb. 20	0%

Students who are dismissed or suspended from the college or removed from campus housing for disciplinary reasons are not entitled to a refund at any time.

Students who are academically dismissed from the college are eligible for a refund of their housing deposit placed for the upcoming academic year.

Housing Refunds

If a student cancels their room plan after they have moved in but before the quarter-point of the semester, September 21, 2018 for the Fall semester and February 19, 2019 for the Spring semester, a 50% refund will be issued. No refund (0%) will be issued after the quarter-point of the semester.

Please review the **2018-2019 Residence License Agreement** (PDF). Residents are responsible for all information outlines in this document. Visit the **Living on Campus web page** for more information on housing.

Fall 2018	
Period of Enrollment	Refund
Before Aug. 27 (if the student has not moved in)	100%

Aug. 27 – Sept. 21	50%
On or after Sept. 22	0%

Spring 2019	
Period of Enrollment	Refund
Before Jan. 23 (if the student has not moved in)	100%
Jan. 23 – Feb. 19	50%
On or after Feb. 20	0%

Students who are dismissed or suspended from the college or removed from campus housing for disciplinary reasons are not entitled to a refund at any time.

Returning students who wish to withdraw *during* the semester or *before* the start of the upcoming semester: Please contact the Office of the Registrar to complete a Voluntary Withdrawal Form. This form is available for download on the Registrar’s website:

Leave of Absence/Withdrawal Form

WINTER 2019 SESSION CREDIT COURSES

For Add/Drop or Withdrawal Forms Received	Tuition Refund	Tuition Liability	General Fees Liability
Before Thursday, Dec. 27	100%	0%	0%
Dec. 27 - Dec. 28	100%	0%	100%
Dec. 29 - Jan. 3	35%	65%	100%
On and after Thursday Jan. 4	0%	100%	100%

NONCREDIT TUITION REFUND SCHEDULE (including courses with noncredit options*)

*Excluding the nonrefundable \$25 noncredit registration fee (per student)

**If this falls on a weekend, written notice must be received by the close of business on the previous Friday.

7 calendar days** before the 1st class session	100%*
6 or fewer calendar days** before 1st class session	50%*
During or after the 1st class session	0%

Refer to these program sites for separate information on nonrefundable tuition deposits and refund schedules:

Summer Youth & Precollege Programs: How to Register and Refund Policy and Schedule and Continuing Education Refund Policy

Summer 2019 Credit Courses

Session I: June 3rd - June 28th (4 weeks)

For Add/Drop or Withdrawal Forms Received	Tuition Refund	Tuition Liability	General Fees Liability
Before June 3rd	100%	0%	0%
June 3rd - June 4th	100%	0%	100%
June 5th - June 7th	35%	65%	100%
On or After June 8th	0%	100%	100%

Session II: June 3rd - July 31st (8 weeks)

For Add/Drop or Withdrawal Forms Received	Tuition Refund	Tuition Liability	General Fees Liability
Before June 3rd	100%	0%	0%
June 3rd - June 6th	100%	0%	100%
June 7th - June 13th	35%	65%	100%