my Heliotrope User Guide

Major PINs

All Major PINs

1. Go to www.purchase.edu/faculty-and-staff/

2. Click on **myHeliotrope** and login with your Purchase College ID and password.

3. Click **Faculty Services.**

4. Click **Advising Menu.**

5. Click **All Major PINs.**

6. Select the **Term** and lick **Get Info.**

7. All declared students will appear with the PIN listed on the right.

Additionally,

- The list is sortable by first and last names. Simply click on the label.
- If the student doesn't have a PIN for the registration term, they no longer need one.

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