

Purchase College, Career Development Center Marketing Internship: Video

The intern will creatively utilize video to promote the Career Center to Purchase students and to market events, services, and resources. The intern will work with the Center team (professional staff and interns) to contribute to marketing and promotion.

- Create, film, and edit short videos to promote events/services to post on the web and social media sites.
- Create, film, and edit quick training videos for students and employers on career related topics and using career resources.
- Film events and edit videos.
- Assist with casting, if needed, for promotional videos and voiceover work.
- Assist the CDC staff as needed with creative projects.
- Assist with face-to-face marketing at tables, programs and events when needed.

Training will be provided on all resources that are utilized by the Career Center. The intern will also receive training regarding the role and mission of the Center and the services provided to students, alumni, and employers. The intern will work along with the Center team and receive supervision throughout the internship.

The intern is expected to learn how to market and promote, engage with a community, and gain an understanding of resources that can be used to enhance career development.

The intern should have:

- Knowledge of film editing software
- Knowledge of film/photography equipment including cameras and lighting
- Creative marketing abilities and an understanding of the Purchase student community
- Strong written and verbal communication skills

Duration/Hours:

- One semester (non-paid credit bearing internship)
- Can be completed for 2, 3 or 4 credits
 - 2 credits = 5 hours per week, 3 credits = 7.5 hours per week, 4 credit = 10 hours per week)

How to Apply:

Please send your resume and cover letter to:

Jessica Mazzia

Associate Director, Career Development Center

jessica.mazzia@purchase.edu