my Heliotrope User Guide

GenEd Assessment

For Faculty Teaching Courses in General Education Categories:

Many thanks to all of you who in years past have faithfully completed the general education course assessment forms. Please continue to complete the forms when you submit your final grades.

- 1. Go to my.purchase.edu.
- 2. Click on **myHeliotrope** and login with your Purchase College ID and password.

Welcome,	Faculty
Home > Faculty Services	> My Courses
Personal Information	Faculty Services

- 3. Click Faculty Services.
- 4. Click on the appropriate **General Education Assessment** category (directly in the Faculty Services menu).

Advising Menu	 My Courses 	 Course Search 	Catalog
Term Selection	User Guides	Fall 2016 Registration Gui	ide American History General Education Assessment
Foreign Language General Education Assessment	Humanities General Education Assessmen	Social Sciences General Education Assessment	

- 5. A survey will open, giving you access to the assessment questions.
- 6. When you have finished completing the survey, please click **Done.**

Thank you for your continuing contribution to general education assessment.