

### Credit Hour/Instructional Contact Time Relationship

per June 30, 1976 Memorandum to Presidents from the SUNY Vice Chancellor for Academic Programs  
available on the Web at <http://www.suny.edu/provost/MTP/mtp76-8.pdf> (rev. location 8/30/06)

- page 1 of 2 -

**Note:** The following times are based on a 15-week semester. Courses meeting for less than 15 weeks would require proportionate adjustments.

#### Lecture, seminar, quiz, discussion, recitation

With normal expectation of two hours per week of student outside study, per credit

Number of credits	Total instructional minutes per week	= Total instructional hrs. per week	= Total instructional hrs. per semester	Min. hrs. per wk. student/outside study
1	50	0 hrs. 50 min.	12.5 hrs.	2
2	100	1 hr. 40 min.	25 hrs.	4
3	150	2 hrs. 30 min.	37.5 hrs.	6
4	200	3 hrs. 20 min.	50 hrs.	8

#### Activity supervised as a group

*Laboratory, field trip, practicum, workshop, group studio*

A) With little or no outside preparation expected of student

Number of credits	Total instructional minutes per week	= Total instructional hrs. per week	= Total instructional hrs. per semester
1	150	2 hrs. 30 min.	37.5 hrs.
2	300	5 hrs.	75 hrs.
3	450	7 hrs. 30 min.	112.5 hrs.
4	600	10 hrs.	150 hrs.

B) With substantial outside preparation expected of student

Number of credits	Total instructional minutes per week	= Total instructional hrs. per week	= Total instructional hrs. per semester
1	100	1 hr. 40 min.	25 hrs.
2	200	3 hrs. 20 min.	50 hrs.
3	300	5 hrs.	75 hrs.
4	400	6 hrs. 40 min.	100 hrs.

### Credit Hour/Instructional Contact Time Relationship

per June 30, 1976 Memorandum to Presidents from the SUNY Vice Chancellor for Academic Programs  
available on the Web at <http://www.suny.edu/provost/MTP/mtp76-8.pdf> (rev. location 8/30/06)

- page 2 of 2 -

**Note:** The following times are based on a 15-week semester. Courses meeting for less than 15 weeks would require proportionate adjustments.

---

#### Supervised individual activity

Independent study, individual studio [see bottom of page for *full-time* independent study]:

*Defined as study given initial guidance, criticism, review and final evaluation of student performance by a faculty member*

Number of credits	Total minutes per week	= Total hrs. per week	= Total hrs. per semester
1	150	2 hrs. 30 min.	37.5 hrs.
2	300	5 hrs.	75 hrs.
3	450	7 hrs. 30 min.	112.5 hrs.
4	600	10 hrs.	150 hrs.

Tutorial:

*Defined as study which is given initial faculty guidance followed by repeated, regularly scheduled individual student conferences with a faculty member, and periodic as well as final evaluation of student performance*

Number of credits	Total regularly scheduled instructional hrs. per semester
1	15 hrs.
2	30 hrs.
3	45 hrs.
4	60 hrs.

#### Full-time independent study

*Student teaching, practicum*

Number of credits	Total weeks of full-time work
1	1
2	2
3	3
4	4