

State University of New York
Group of Twenty-Seven Campuses
Invitation For Bids (IFB) G27-020112
Elevator/Escalator Preventative Maintenance, Inspection and Testing
Proposal Due Date/Time: 13 Sep 2012 at 1:00 PM

Addendum No. 1
dated 14 Aug 2012

1. See revised spreadsheet (revised 08/14/2012). **USE REVISED 08/14/2012 SPREADSHEET FOR BID SUBMITTAL.**

SUNY Downstate Medical Center	Updated footnote for clarity.
Stony Brook University Hospital	Requires resident elevator mechanic 40 hours per week, Monday-Friday 8:00AM-4:30PM. See footnote.
SUNY Cortland	Requires resident elevator mechanic three (3) days (24 hours) per week. In addition, “essential” elevator service will not be required.
SUNY Oswego	Requires resident mechanic three (3) days per week. In addition, “essential” elevator service will not be required. For annual repairs not covered under preventative maintenance: hours are reduced from 1248 to 20.
SUNY College of Environmental Science and Forestry (ESF)	Added elevator #14.
SUNY Upstate Medical University	Updated footnote for clarity.

2. Page 1 of above referenced IFB, under Calendar of Events – Procurement Timetable:

Omit: Bid Proposal Due Date/Time Sep 06, 2012 @ 1:00 PM
Replace with: **Bid Proposal Due Date/Time Sep 13, 2012 @ 1:00 PM**

3. Part I, GENERAL INFORMATION AND INSTRUCTIONS. Paragraph B. Bid Proposal Submission, 4. (last bullet):

- A pdf copy of the submitted Bid Proposal. This should be sent to email address L@purchase.edu, and it will be distributed to all participating campus representatives. Along with the pdf, there must be written certification that the forwarded pdf is an exact copy of the submitted hard copy Bid Proposal.

Clarification:

- The following certification statement must be included in the email containing the electronic PDF file copy of the Bid Proposal:

“This is to certify that this electronic e-mail and attachment is a true copy of the Bid Proposal for G27-020112, titled Elevator/Escalator Preventative Maintenance, Inspection and Testing”

- Subject line of the electronic Bid Proposal and certification email is to read:
“G27-020112 Electronic Bid Copy and Certification”
 - The electronic, certified copy of the Bid Proposal must be sent in PDF file format (only) to email L@purchase.edu on Sep 13, 2012 between 1:30 and 2:00PM to be considered responsive.
4. Part II. DETAILED SPECIFICATIONS. Paragraph G. Repair and Replacement of Parts. After line 15, add: The contractor shall develop a list and have on hand locally, a supply of spare parts sufficient for the full maintenance and expedient emergency repairs of an elevator or escalator.
 5. Part II. DETAILED SPECIFICATIONS. Paragraph AA.2. Liquidated Damages for Failure to Maintain or Provide Spare Parts. After the last sentence on line 9 (before “The Campus”, add: If there are extenuating circumstances in obtaining spare parts, and the contractor has made a reasonable effort to provide, extenuating circumstances shall be documented by at least two vendors for unavailability of parts.
 6. Part II. DETAILED SPECIFICATIONS. Paragraph AA.4 Liquidated Damages For Failure To Complete Maintenance Deficiencies. After last sentence in line 10 (after “by the contract) add: There can be an allowance made for additional time to correct discrepancies, specifically if there are numerous discrepancies to correct after the first Annual QEI inspection of this contract period. In this case, if there are numerous or difficult repairs to be made, the contractor should propose a reasonable schedule to effect repairs, which can be mutually agreed upon.
 7. Part II. DETAILED SPECIFICATIONS. Paragraph D. Scope of Services. 3. c):
Omit: c) Pressure Vessel test for Hydraulic Elevators: One (1) time every three (3) years.
Replace with: c) **Pressure Vessel test for Hydraulic Elevators: One (1) time per year.**
 8. Part II. DETAILED SPECIFICATIONS. Paragraph D. Scope of Services 5. Fire Service Tests.
Add: For activation of Phase I and Phase II key switch control operation.

Addendum Receipt Confirmation

Each vendor must acknowledge receipt of Addendum No. 1, dated 08/14/2012, by email confirmation (name, title, company name) to L@purchase.edu (Nikolaus D. Lentner) with subject line “*Acknowledgment of Receipt for Addendum No. 1*”.