

Purchase College State University of New York

Student Financial Services

Our Hours Today:

9am-5pm

Refund Policy

Fall

Spring

Noncredit

Winter

Summer

Prior Semester Refund Policies

You the student, are responsible for knowing what courses you are registered for courses, paying your billing on time, understanding the refund policy and follow the correct procedures to withdraw from courses.

This refund policy applies to all students regardless of the reason for withdrawal (personal, medical, academic, official withdrawal). Students who, for disciplinary reasons, are dismissed (suspended or expelled) from the college or removed from campus housing, are not entitled to a refund at any time.

Start of classes

Start of classes

The first day of classes as scheduled by the college shall be deemed to be the first day that classes are offered, as determined by the **academic calendar**.

Students who enroll for courses after the semester start date or start attending courses after the semester start date and then withdraw from courses are still responsible for paying tuition and fees in accordance with the tuition and fee liability schedule. The exception is for withdrawals from courses that are defined by the Office of the Registrar as late-start courses.

Leaves or Withdrawals and Federal financial aid

Leaves or withdrawals

Please contact the Office of the Registrar to apply for a voluntary withdrawal or leave of absence. Students who, for disciplinary reasons, are dismissed from the college or removed from campus housing, are not entitled to a refund at any time. More information about the registrar's withdrawal and leaves policies is [available here](#).

Students who take a medical leave of absence, personal leave of absence, or withdraw from Purchase College after the start of the semester will be entitled to earn a portion of their financial aid funds after a federal Title IV recalculation. This is a federally mandated policy that may require Purchase College to return federal financial aid funding detailed below.

Federal Financial aid

Federal law requires aid recipients to "earn" most of the aid they receive by staying enrolled in college at least half time. Students who withdraw prior to completing 60 percent of the semester for which they received federal student aid may be required to return some of the aid they were awarded. The law assumes that the student used the Title IV student aid (e.g., Subsidized and Unsubsidized Stafford Loans, Parent (PLUS) Loan or Perkins Loan) to pay their institutional charges - tuition, fees, residence hall room and board (meal plan), and other institutional charges. Thus, if the student withdraws prior to completing 60 percent of the semester for which they were awarded aid, the unearned portion of the aid must be returned to the federal government. Please review the [Title IV Return of Funds webpage, here](#).

Late fees are non- refundable

- Late payment fees
- Late registration (add/drop) fees

- Payment plan enrollment and late fees

Fall 2022

Last day to drop without liability: September 5th 2022

The last day to drop without liability is September 5th 2022. If you reduce your number of credits below the full-time level of 12 credits or completely withdraw from the college after this date, you will be responsible for paying tuition and fees according to the schedules below.

During 0% liability, refunds will be processed and charges removed for tuition and fees. After 0% liability, tuition and fees will be prorated according to the schedules below.

Please click on the Housing link for room liability dates and Meal Plan for board liability dates.

Deposits

Deposit Type:

Admissions

Refundable Until:

June 1, 2022

Deposit Type:

Housing

Refundable Until:

July 16, 2022

After these dates the Admissions/Enrollment and Housing Deposits will be forfeited.

Students who are academically dismissed from the college are eligible for a refund of their housing deposit placed for the upcoming academic year.

Tuition and Fees

Full semester

Period of Enrollment:

Aug. 29–Sept. 5

Tuition and Fees Refund:

100%

Tuition and Fee Liability:

0%

Period of Enrollment:

Sept. 6 – 11

Tuition and Fees Refund:

70%

Tuition and Fee Liability:

30%

Period of Enrollment:

Sept. 12 – 18

Tuition and Fees Refund:

50%

Tuition and Fee Liability:

50%

Period of Enrollment:

Sept. 19– 25

Tuition and Fees Refund:

30%

Tuition and Fee Liability:

70%

Period of Enrollment:

On or after Sept. 26

Tuition and Fees Refund:

0%

Tuition and Fee Liability:

100%

Short Term

Period of Enrollment:

Oct. 03 - Oct. 21

Tuition and Fees Refund:

100%

Tuition and Fee Liability:

0%

Period of Enrollment:

Oct. 22 - 28

Tuition and Fees Refund:

70%

Tuition and Fee Liability:

30%

Period of Enrollment:

Oct. 29 - Nov. 4

Tuition and Fees Refund:

50%

Tuition and Fee Liability:

50%

Period of Enrollment:

Nov. 5 - 11

Tuition and Fees Refund:

30%

Tuition and Fee Liability:

70%

Period of Enrollment:

On or after Nov. 12

Tuition and Fees Refund:

0%

Tuition and Fee Liability:

100%

Meal Plan

If a meal plan is cancelled by the quarter-point of the semester, September 7th, 2022 for the Fall 2022 semester, a 50% refund will be issued. No refund (0%) will be issued after the quarter-point of the semester.

The last day to change your meal plan for Fall 2022: 9/7/2022

Period of Enrollment:

Before Aug. 28

Refund:

100%

Period of Enrollment:

Aug. 29 – Sept. 25

Refund:

50%

Period of Enrollment:

On or after Sept. 26

Refund:

0%

Housing

If a student cancels their room plan after they have moved in but before the quarter-point of the semester, September 25th, 2022, a 50% refund will be issued. No refund (0%) will be issued after the quarter-point of the semester.

Please review the **Residence License Agreement**. Residents are responsible for all information outlines in this document. Visit the **Living on Campus web page** for more information on housing.

Period of Enrollment:**Before Aug. 28 (if the student has not moved in)****Refund:**

100%

Period of Enrollment:**Aug. 29 – Sept. 25****Refund:**

50%

Period of Enrollment:**On or after Sept. 26****Refund:**

0%

Spring 2023

Last day to drop without liability: January 24th 2023

The last day to drop without liability is January 24th 2023. If you reduce your number of credits below the full-time level of 12 credits or completely withdraw from the college after this date, you will be responsible for paying tuition and fees according to the schedules below.

During 0% liability, refunds will be processed and charges removed for tuition and fees. After 0% liability, tuition and fees will be prorated according to the schedules below.

Please click on the Housing link for room liability dates and Meal Plan for board liability dates.

Tuition and Fees

Full semester classes

Period of Enrollment:

Jan. 18- Jan 24

Tuition and Fees Refund:

100%

Tuition and Fee Liability:

0%

Period of Enrollment:

Jan. 25 -31

Tuition and Fees Refund:

70%

Tuition and Fee Liability:

30%

Period of Enrollment:

Feb. 1 - 7

Tuition and Fees Refund:

50%

Tuition and Fee Liability:

50%

Period of Enrollment:**Feb. 8 -14****Tuition and Fees Refund:**

30%

Tuition and Fee Liability:

70%

Period of Enrollment:**On or after Feb. 15****Tuition and Fees Refund:**

0%

Tuition and Fee Liability:

100%

Short Term classes**Period of Enrollment:****Feb. 27 -Mar. 17****Tuition and Fees Refund:**

100%

Tuition and Fees Liability:

0%

Period of Enrollment:**Mar. 18- 24****Tuition and Fees Refund:**

70%

Tuition and Fees Liability:

30%

Period of Enrollment:

Mar. 25 - 31

Tuition and Fees Refund:

50%

Tuition and Fees Liability:

50%

Period of Enrollment:

Apr. 1 - 7

Tuition and Fees Refund:

30%

Tuition and Fees Liability:

70%

Period of Enrollment:

On or after Apr. 8

Tuition and Fees Refund:

0%

Tuition and Fees Liability:

100%

Meal Plan

If a meal plan is cancelled by the quarter-point of the semester, February 14th, 2023 for the Spring 2022 semester, a 50% refund will be issued. No refund (0%) will be issued after the quarter-point of the semester.

The last day to change your meal plan for Spring 2022: 2/9/2022

Period of Enrollment:**Before Jan. 25****Refund:**

100%

Period of Enrollment:**Jan. 26 – Feb. 14****Refund:**

50%

Period of Enrollment:**On or after Feb. 16****Refund:**

0%

Housing

If a student cancels their room plan after they have moved in but before the quarter-point of the semester, February 14th, 2023 for the Spring semester, a 50% refund will be issued. No refund (0%) will be issued after the quarter-point of the semester.

Please review the **Residence License Agreement**. Residents are responsible for all information outlines in this document. Visit the **Living on Campus web page** for more information on housing.

Period of Enrollment:**Before Jan. 25 (if the student has not moved in)****Refund:**

100%

Period of Enrollment:**Jan. 26 – Feb. 14****Refund:**

50%

Period of Enrollment:**On or after Feb. 16****Refund:**

0%

Winter 2023 Session Credit Courses

For Add/Drop or Withdrawal Forms Received:**Dec. 19 - Dec. 20****Tuition and Fees Refund:**

100%

Tuition and Fees Liability:

0%

Dec. 21 - Dec.26
35%
65%

On or after Dec 27
0%
100%

- ***A full refund will be issued if the College Cancels a course due to insufficient enrollment***

Non-Credit Tuition Refund Schedule (including courses with noncredit options)

- Excluding the nonrefundable \$25 noncredit registration fee (per student)
- If this falls on a weekend, written notice must be received by the close of business on the previous Friday.
- Refer to these program sites for separate information on nonrefundable tuition deposits and refund schedules:

Summer Youth & Precollege Programs: How to Register and **Refund Policy and Schedule** and **Continuing Education Refund Policy**

7 calendar days** before the 1st class session
100%*

6 or fewer calendar days** before 1st class session
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50%***During or after the 1st class session****0%**

Summer 2022 Credit Courses

Session I: June 6th - July 1st

For Add/Drop or Withdrawal Forms Received**Tuition and Fees Refund****Tuition and fees Liability****March- June 7th - last day to add/drop****100%****0%****June 8th - June 10th****35%****65%**

On or After June 11th

0%

100%

Session II: June 6th - August 1st

For Add/Drop or Withdrawal Forms Received

Tuition and Fees Refund

Tuition and fees Liability

March- June 8th - last day to add/drop

100%

0%

June 9th - June 15th

35%

65%

On or After June 16th

0%

100%

Session III: July 5th - August 1st

For Add/Drop or Withdrawal Forms Received

Tuition and Fees Refund

Tuition and fees Liability

March-July 6th - last day to add/drop

100%

0%

July 7th - July 9th

35%

65%

On or After July 10th

0%

100%

- ***A full refund will be issued if the College Cancels a course due to insufficient enrollment***

Previous Semester's Refund Policies

- [Fall 2009 Refund Policy](#)
 - [Spring 2010 Refund Policy](#)
 - [2010–11 Withdrawal and Refund Policy](#)
 - [2011–12 Withdrawal and Refund Policy](#)
 - [2012–13 Withdrawal and Refund Policy](#)
 - [2013–14 Withdrawal and Refund Policy](#)
 - [2014–15 Withdrawal and Refund Policy](#)
 - [2015 -16 Withdrawal and Refund Policy](#)
 - [2016-17 Withdrawal and Refund Policy](#)
 - [Summer 2017 Refund Policy](#)
 - [2017-18 Refund Policy](#)
 - [Summer 2018 Refund Policy](#)
 - [2018-19 Withdrawal and Refund Policy](#)
 - [2019-2020 Withdrawal and Refund Policy](#)
 - [2020-2021 Withdrawal and Refund Policy](#)
 - [2021-2022 Withdrawal and Refund Policy](#)
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Contact Us

Student Financial Services is located in: Student Services Building, 1st floor

In Person Hours: Mon - Fri: 8am - 4pm

- **Phone:** (914) 251-6080
- **Fax:** (914) 251-6356
Fax: (914) 251-6099
- [Secure Document Upload](#)
- **Email:** financialservices@purchase.edu

Mailing Address:

Student Financial Services
735 Anderson Hill Road
Purchase, NY 10577

Please be sure to include your Purchase ID (PID) number when writing to our office.